Huish Episcopi Parish Council

Clerk: Julie Ferguson
Tel: 07783 475200 **E-mail**: clerk@huishepiscopi-pc.gov.uk

Parish Council Meeting

- **Monday 16 February 2026 commencing at 7.00pm**
- **Huish Episcopi Primary School, North Street, Langport TA10 9RW**

To all members of Huish Episcopi Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda[1]:

Chair: **Cllr Julia Gadd**
Membership: **Cllr Robert Crumb, Cllr Arwyn Harris, Cllr Barry Horsgood, Cllr Edward Keirle, Cllr Peter Porter, Cllr Jane Redfearn, Cllr Val Saunders, Cllr John Wood**

Julie Ferguson
Julie Ferguson – Huish Episcopi Parish Clerk & Responsible Financial Officer
10 Feb 2026

Recording of Council Meetings
The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).
Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 minutes)
This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES
- Somerset Councillors (SCllrs)
- Avon and Somerset Police

Agenda

25/147 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).
To receive apologies for absence.

25/148 DECLARATIONS OF INTEREST.
Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).
To receive declarations of interest from councillors on items on the agenda.

25/149 MINUTES OF PREVIOUS MEETINGS.
To **APPROVE** and sign the minutes of the parish council meeting held on 19 January 2026 (LGA 1972 sch12,para41(1)).

[1] The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

25/150 CHAIRS REPORT.

a. Flooding reports in The Avenue, Langport.

25/151 CLERK'S REPORT & CORRESPONDENCE.

a. Stakeholder Briefing – Major incident and flood response updates.
b. SC – Have your say on Adult Social Care in Somerset.
c. Citizens Advice Somerset – update and 2025 reflections.
d. SC Dog Control PSPO Consolidation and consultation 2026.
e. PC Meeting dates for 2026-27 (inc. APM).
f. Allotments & holders Public Liability insurance position.
g. Application to PC for Community Safety Grant – Crimestoppers SW for £200.
h. Somerset Community Foundation Grant.
i. Letter from residents of Union Drove

25/152 PLANNING MATTERS.

a. 26/00084/FUL. South West Peninsula Training Westover Trading Estate Langport TA10 9RB. Proposed new window on the north west elevation of existing building.
b. 25/02715/COU. Bowdens Crest Caravan And Camping Park Wood Drove Huish Episcopi TA10 0DD. The change of use of land from the stationing of caravans for holiday purposes to the stationing of caravans for residential purposes.
c. 26/00092/COU. Highfield Farm Windmill Lane Pibsbury TA10 9EP. Proposed extension of residential curtilage and change of use of existing holiday let to a dual use residential annexe and holiday let.
d. Walnut Ground, Wincanton Road, Huish Epsicopi. Community consultation on a proposed residential development of up to 9 dwellings and associated works.

25/153 FINANCE MATTERS.

a. To **NOTE** Receipts. January 26 - None
b. To **APPROVE** Payment Schedule

February 26 Payment Schedule

Inv.	Payee	Particulars	Amount
1	Timeback Accounts	Inv. 7443	£ 6.00
2	Somerset Landscapes Ltd.	Ranger Jan26 Inv SLL36502	£ 1,092.96
3	SLCC	Clerk membership	£ 63.20
	TOTAL		**£ 1,162.16**

c. To **CONSIDER** a grant request from Langport and Huish Memorial Field for £14,000 (App.1).
d. To **CONSIDER** a grant request from Langport and Huish Memorial Field for £2,800 (App.2).
e. To **CONSIDER** the current S106 funding, spend deadlines and potential projects or applications to recommend for support.

25/154 REPORTS.

a. Committees or Working Parties
b. Parish Councillors

25/155 ITEMS FOR THE NEXT AGENDA.

a. To **APPROVE** the Asset Register
b. To **APPROVE** the Allotment Risk Assessment

25/156 DATE OF THE NEXT MEETING.

Monday 16 Mar 2026 at 7.00pm, Huish Epsicopi Primary School, Langport, TA10 9RW.
All agenda items to be notified to the clerk by Fri 6 Mar 2026.

END OF AGENDA

APPENDIX 1

Huish Episcopi Parish Council

Clerk: Julie Ferguson **Tel:** 07783 475200
E-mail: clerk@huishepiscopiparishcouncil.org.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Langport and Huish Episcopi Memorial Field
Address of website, if available	
Bank account details	[redacted] [redacted] Name of Account Holder: LANGPORT AND HUISH EPISCOPI MEMORIAL FIELD COMMITTEE
Name of person(s) submitting the application	Amiee Stone
What is your position in the organisation?	Secretary/ Treasurer
Contact address, including phone number & email address	[redacted]
Geographical area covered (delete as appropriate)	Huish Episcopi / Huish Episcopi & district / wider area
Aims, objectives or activities of the organisation	A Charity set up to provide safe playing/recreation facilities for all age groups and abilities, Meeting Room, catering and bar area to provide a social meeting and games area for the residents in the wider area. Changing and storage area for sports organisations. Children's Playground and safe enclosed area with seating and equipment for children up to 12 years of age.

Huish Episcopi Parish Council

Clerk: Julie Ferguson **Tel:** 07783 475200
E-mail: clerk@huishepiscopiparishcouncil.org.uk

Do you target a specific age range? If so what is it?	Age Range_All ages
Do you target disabled groups?	The Senior citizens who hire the facilities have disabled members as well as the sports and social club have disabled members who also use the building.
How much funding are you applying for?	14,000
What is the funding to be used for?	For the upkeep and maintenance of the sports field, MUGA, children's playground. Carry out statutory and mandatory inspections as well as cover the cost of running the facilities i.e energy costs. The building is also is need of regular maintenance
Do you currently receive funding from other sources and, if so, from where and how much?	Langport Town Council - £2,000 received for 2025
Are you applying to other funding organisations for support and, if yes, who are they?	We have secured money for the new changing rooms from the 106 money. From the 106 money we are also applying for funding to help improve the football pitch for the next season. As well applying money for money to help update the children's play park.

Please return this form to Julie Ferguson - Parish Clerk email or post (details above)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	Attached to email
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure	

statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	
Last 3 Months of bank statements	Attached to email

Successful applicants will be required to sign a Service Level Agreement with Huish Episcopi Parish Council.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant Amiee Stone

Date **16**.12.2025

APPENDIX 2

Huish Episcopi Parish Council

Clerk: Julie Ferguson **Tel:** 07783 475200
E-mail: clerk@huishepiscopiparishcouncil.org.uk

COMMUNITY GRANT APPLICATION FORM
ONE-OFF GRANT

Name of the organisation	Langport and Huish Episcopi Memorial Field
Address of website, if available	
Bank account details	[redacted] Name of Account Holder: LANGPORT AND HUISH EPISCOPI MEMORIAL FIELD COMMITTEE
Name of person(s) submitting the application	Amiee Stone
What is your position in the organisation?	Secretary/ Treasurer
Contact address, including phone number & email address	[redacted]
Geographical area covered (delete as appropriate)	Huish Episcopi / Huish Episcopi & district / wider area
Aims, objectives or activities of the organisation	A Charity set up to provide safe playing/recreation facilities for all age groups and abilities, Meeting Room, catering and bar area to provide a social meeting and games area for the residents in the wider area. Changing and storage area for sports organisations. Children's Playground and safe enclosed area with seating and equipment for children up to 12 years of age.
Do you target a specific age range? If so what is it?	Age Range_All ages
Do you target disabled groups?	The Senior citizens who hire the facilities have disabled members as well as the sports and social club have disabled members who also use the building.
How much funding are you applying for?	£2,800
What is the funding to be used for?	We have had to replace the existing drainage leading from the toilets within the pavilion to the manhole. These works were an emergency due to needing working toilets so the facilities didn't have to close. During these works the ladies

Huish Episcopi Parish Council

Clerk: Julie Ferguson **Tel:** 07783 475200
E-mail: clerk@huishepiscopiparishcouncil.org.uk

	toiles have also been completely redecorated by volunteers of the sports and social club.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	It will ensure the facilities were able to stay open and accessible for the community and groups that use the facilities.
Do you currently receive funding from other sources and, if so, from where and how much?	Langport Town Council received £2,000 Huish Epsicopi Parish Council £9,000
Are you applying to other funding organisations for support and, if yes, who are they?	We have sec section106 monies for the new changing rooms

Please return this form to Julie Ferguson - Parish Clerk email or post (details above)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	Already submitted
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	
Last 3 Months of bank statements	Attached to email

Successful applicants will be required to sign a Service Level Agreement with Huish Episcopi Parish Council.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant Amiee Stone

Date 16.12.2025