

Notice of a Parish Council Meeting

Monday 16 June 2025 commencing at 7.00PM

Huish Episcopi Primary School, North Street, Langport TA10 9RW

All members of Huish Episcopi Parish Council are summoned to attend:

Cllr Robert Crumb
Cllr Barry Horsgood
Cllr Val Saunders

Cllr Julia Gadd – Chair
Cllr Peter Porter
Cllr John Wood

Cllr Arwyn Harris
Cllr Jane Redfearn

Julie Ferguson

**Julie Ferguson – Huish Episcopi Parish Clerk
10 June 2025**

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Huish Episcopi Parish Council will be discussing all the items listed on the Agenda:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@huishepiscopi-pc.gov.uk

PUBLIC COMMENT (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors (SCllrs)

AGENDA

25/31 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

25/32 DECLARATIONS OF INTEREST

Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

25/33 MINUTES OF PREVIOUS MEETINGS

To **APPROVE** and sign the minutes of the parish council meeting held on 19 May 25 (LGA 1972 sch12,para41(1)).

25/34 MATTERS TO REPORT FROM A PREVIOUS MEETING

25/35 CLERK'S REPORT & CORRESPONDENCE

- Thank you letter from Langport and Huish Senior Citizen's Club.
- Chair's award nominations. To consider any nominations.
- [LGBCC Consultation](#). To consider any PC response.
- Wessex Flood Resilience Engagement Team drop-in sessions.
- [Planning enforcement in Somerset](#).
- SALC/LCN Loneliness project.
- [Somerset Bus Partnership – representative for bus issues parish contact](#)

25/36 PLANNING – Decisions REPORT.

25/37 PLANNING – Applications.

- [25/01216/HOU](#). 71 Bartletts Elm Langport Somerset TA10 9BS. Single-storey extension to extend the kitchen at the rear of the property.

25/38 FINANCE – To **NOTE** May 25 receipts.

Payee	Particulars	Amount
GREENSLADE TAYLOR HUNT	FBT 22.56 ACRE	£ 1,300.02
SOMERSET COUNCIL	CIL	£ 2,091.25
ALLOTMENT RENT	VARIOUS	£ 48.00
TOTAL		£ 3,439.27

25/39 FINANCE – To **APPROVE** June 25 payment schedule

Invoice	Payee	Particulars	Amount
1	TIMEBACK ACCOUNTS	INV 7104	£ 6.00
2	SOMERSET LANDSCAPES LTD	RANGER May26 SLL35766	£ 1,366.20
3	J FLYNN	WEB SUPPORT - ANNUAL FEE Inv212	£ 185.00
	TOTAL	Jun-25	£ 1,557.20

25/40 FINANCE – To **APPROVE** a grant request from Elderflowers Food Coop for £280. **Appendix 1.**

Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07783 475200 **E-mail:** clerk@huishepiscopi-pc.gov.uk

25/41 FINANCE – To **APPROVE** a grant request from St Mary's Church for £1750. **Appendix 2.**

25/42 FINANCE – To **CONSIDER** joining the CPRE with an annual subscription fee of £60.

25/43 FINANCE – To **SUPPORT** an application from Huish Episcopi Academy for £26,000 from Playing Pitch S106 monies.

25/44 PARISH – To **CONSIDER** a number of requests from Somerset Council CIL/Community Engagement Officer relating to 05/02818/OUT – Bartletts Elm School, Field Road, Huish Episcopi:

- a. Would the Parish Council be agreeable to accepting the transfer of the Public Open Space land for onward management and maintenance?
- b. Would the Parish Council be agreeable to using the £55,000.00 to create the LEAP on the Public Open Space land within the site?
- c. Would the Parish Council be agreeable to using the £14,920.16 to enhance the Public Open Space as it sees fit to create Youth and Adult Play Space?
- d. If the Parish Council are agreeable to items 2. and 3. would they like to explore using the professional resource available in Somerset Council – Landscape Architects, Tree Officers and Play Space Specialists – to aid in the design and installation of these facilities?

25/45 PARISH – To **CONSIDER** options for additional parking in Langport/Huish Episcopi.

25/46 REPORTS – To receive reports:

- a. Committees
- b. Working Parties
- c. Parish Councillors
- d. Allotments
- e. Network Rail and Transport Hub meeting

25/47 ITEMS FOR THE NEXT AGENDA

25/48 DATE OF THE NEXT MEETING – Monday 21 July 2025 at 7.00pm, Huish Episcopi Primary School, Langport, TA10 9RW. All agenda items to be notified to the clerk by Fri 11 July 2025.

END OF AGENDA

APPENDIX 1

Huish Episcopi Parish Council

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil,
BA22 8QZ

Tel: 07783 475200

E-mail: clerk@huishepiscopiparishcouncil.org.uk**COMMUNITY GRANT APPLICATION FORM
ONE-OFF GRANT
(of amounts of £1,000 or less)**

Name of the organisation	Elderflowers Food Coop
Address of website, if available	
Bank account details	
Name of person(s) submitting the application	Tony Watkins and Claire Faun
What is your position in the organisation?	Treasurer and Secretary
Contact address, including phone number & email address	
Geographical area covered (delete as appropriate)	Parishes of Huish Episcopi and Langport with surrounding parishes. Customers also come from further afield.
Aims, objectives or activities of the organisation	Elderflowers Food Coop has operated on Friday evenings at The Rose and Crown Inn (Eli's) for 16 years. It is run entirely through volunteer help. ELDERFLOWERS FOOD COOP is a not for profit community group which exists to make good quality food products accessible to local people, at prices they can afford.

	It aims to increase the amount of quality food consumed locally by working co-operatively to: • make quality food products more available to all residents of the Huish Episcopi and Langport area, at prices they can afford • support local producers and distributors of organic and organically grown produce • promote 'local' food in order to combat the carbon emissions caused by the unnecessary transportation and processing of food
Do you target a specific age range? If so what is it?	All age groups are welcome. Children and young people come to shop with their parents/carers. Elderflowers has previously offered work-experience opportunity to young people.
Do you target disabled groups?	People of all abilities are welcome and the venue has disabled access.
How much funding are you applying for?	£280
What is the funding to be used for?	The funding will be used for a replacement metal cupboard for the storage of fresh produce at 'Eli's'. (The cupboard in need of replacement was acquired at about the time Elderflowers Food Coop was set up 16 years ago.)
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Elderflower Food Coop exists to make good quality, fresh and locally grown produce available and accessible to local people. Secure and vermin-proof storage is essential for this purpose. The cupboard is located in the pubs outside storage area.
Do you currently receive funding from other sources	No. Elderflowers Food Coop generates a small amount of income from weekly sales.

and, if so, from where and how much?	
Are you applying to other funding organisations for support and, if yes, who are they?	No.

Huish Episcopi Parish Council

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@huishepiscopiparishcouncil.org.uk

Please return this form to Julie Ferguson - Parish Clerk email or post (details above)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

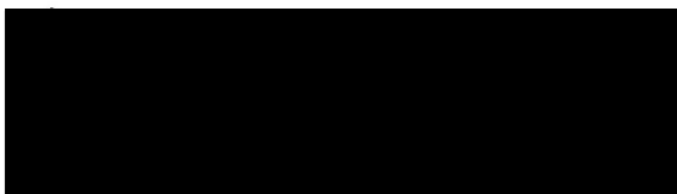
Document	Please indicate to show that you have included it
A copy of your constitution	Attached
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	Signed income and expenditure statements attached, signed by the treasurer and the administrator.
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	A steering group meets on a monthly basis to guide the direction of Elderflower Food Coop. Plans for next three years: • To continue trading while

	adhering to its values. • To continue avoiding waste by supplying any surplus to Langport Foodbank • To forge good community relationships with Transition Langport, local allotments, local business including suppliers. • To continue to promote Elderflowers Food Coop through local events and media.
Last 3 Months of bank statements	Attached

Successful applicants will be required to sign a Service Level Agreement with Huish Episcopi Parish Council.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant



Date

1 June 2025

Clare Fawn, Administrator 4/6/25

COMMUNITY GRANT APPLICATION FORM
REGULAR FUNDING
 (of amounts greater than £1,000 p.a)

Name of the organisation	St Mary's Church
Address of website, if available	Huish Episcopi
Bank account details	(as appears on statements) 
Name of person(s) submitting the application	John ford
What is your position in the organisation?	PCC member and Treasurer
Contact address, including phone number & email address	
Geographical area covered (delete as appropriate)	Langport / Huish and surrounding villages
Aims, objectives or activities of the organisation	To provide church services
Do you target a specific age range? If so what is it?	Age Range None _____
Do you target disabled groups?	no
How much funding are you applying for?	£1750
What is the funding to be used for?	Churchyard upkeep
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Statutory provision of maintained burial grounds compliant with HS regulations and for the safety of visitors. Additionally another contractor to clear area from the north path to the Church once primroses have faded to clear long grass and large weeds has been left wide deliberately and to spray weeds /moss on gravel pathways We have been saving up to contact a tree surgeon to prune overgrown and dead wood braches from some trees

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200

E-mail: clerk@huishepiscopiparishcouncil.org.uk

Do you currently receive funding from other sources and, if so, from where and how much?	Not for this purpose
Are you applying to other funding organisations for support and, if yes, who are they?	No

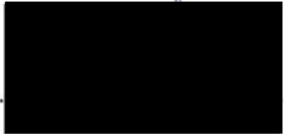
Please return this form to Julie Ferguson - Parish Clerk email or post (details above)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	Please indicate to show that you have included it
A copy of your constitution	C of E is an accepted charity
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	YES
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	Paid contractors for regular grass cutting every two weeks during the spring – autumn, and grass strimming and path weed spray in spring. Head stone inspection and reinstatement where necessary
Last 3 Months of bank statements	Yes, redacted for confidentiality

Successful applicants will be required to sign a Service Level Agreement with Huish Episcopi Parish Council.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant 

Date 6/6/2025