Huish Episcopi Parish Council

Clerk: Julie Ferguson
Tel: 07783 475200 E-mail: clerk@huishepiscopi-pc.gov.uk

Parish Council Meeting

- Monday 16 March 2026 commencing at 7.00pm
- Huish Episcopi Primary School, North Street, Langport TA10 9RW

To all members of Huish Episcopi Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda[1]:

Chair: **Julia Gadd**

Membership: **Robert Crumb, Arwyn Harris, Barry Horsgood, Edward Keirle, Peter Porter, Jane Redfearn, Val Saunders, John Wood (9)**

Julie Ferguson

Julie Ferguson – Huish Episcopi Parish Clerk & Responsible Financial Officer
10 March 2026

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).
Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors (SCllrs)
- Avon and Somerset Police

Agenda

25/157 APOLOGIES FOR ABSENCE *(LGA 1972 s85(1)).*

To receive apologies for absence.

25/158 DECLARATIONS OF INTEREST.

Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

To receive declarations of interest from councillors on items on the agenda.

25/159 MINUTES OF PREVIOUS MEETINGS. *(LGA 1972 sch12,para41(1))*

To **APPROVE** and sign the minutes of the parish council meeting held on 16 February 2026.

25/160 CHAIRS REPORT.

a. Correspondence relating to the Glebe land.
b. Site meeting with Collier Planning ref: Walnut Ground, Huish Epsicopi.

25/161 CLERK'S REPORT & CORRESPONDENCE.

a. Stakeholder Briefing – Major incident and flood response updates.
b. Somerset LCN correspondence.
c. SC news and bulletins.

[1] The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

d. TRO notices (various).
e. Notification of Somerset Landscape Ranger price increase of 3.5%.
f. Agenda & Minutes for Langport and Huish Epsicopi Memorial Field Committee General Meeting.
g. SPARK and SALC Community Health and Wellbeing Roadshow.
h. Somerset Residents Health and Wellbeing Survey 2026.

25/162 PLANNING MATTERS.

a. **APPROVED:** 26/00084/FUL. South West Peninsula Training Westover Trading Estate TA10 9RB. Proposed new window on the north west elevation of existing building.
b. **APPROVED:** 25/02856/REM. Land Adjoining Highfield Farm Windmill Lane Huish Episcopi TA10 9EP. Reserved Matters Application for appearance, landscaping and scale for the erection of three dwellings, pursuant to Outline Planning Permission 21/03754/OUT for residential development of three dwellings and a garage building for Highfield Farmhouse.
c. **APPROVED**: 26/00092/COU. Highfield Farm Windmill Lane Pibsbury TA10 9EP. Proposed extension of residential curtilage and change of use of existing holiday let to a dual use residential annexe and holiday let.
d. **APPROVED:** 25/00471/REM. Land To The North Of Somerton Road Adj The White Bungalow Somerton Road Huish Episcopi TA10 9HA. Application for approval of the layout, scale, appearance and landscaping matters pursuant to the granting of outline planning permission 21/00311/OUT for the erection of 100 dwellings, associated open space and infrastructure (not EIA development).

25/163 FINANCE MATTERS.

a. To **NOTE** Receipts. February 26.

February 2026 Receipts				
Inv	Payee	Particulars		Amount
1	GREENSLADE TAYLOR HUNT	FBT Rent	£	1,548.96
2	Allotment Rent	Various	£	432.00
		Total	£	1,980.96

To **APPROVE** Payment Schedule.

March 26 Payment Schedule					
Inv	Payee	Particulars	Invoice Number		Amount
1	Timeback Accounts	Payroll fee Feb26 & HMRC enquiry	Inv. 7486	£	16.88
2	Somerset Landscapes Ltd.	Ranger Feb26	SLL 36574	£	1,092.96
3	Somerset Council	By-election recharge	32014415	£	6,436.30
			Total	£	7,546.14

b. To **NOTE** the Banking Audit report.
c. To **CONSIDER** a grant application from Huish Episcopi Primary School for £2500 (App.1).
d. To **CONSIDER** a budget for Cllr laptops/notepads.

25/164 GOVERNANCE AND POLICIES.

a. To **APPROVE** the Asset Register.
b. To **APPROVE** the Allotment Risk Assessment.

25/165 REPORTS.

a. Committees or Working Parties.
b. Parish Councillors.

25/166 ITEMS FOR THE NEXT AGENDA.

a. TBC.

25/167 DATE OF THE NEXT MEETING.

Monday 18 May 2026 at 7.00pm, Huish Epsicopi Primary School, Langport, TA10 9RW.
All agenda items to be notified to the clerk by Fri 8 May 2026.

APPENDIX 1

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
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COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Huish Episcopi Primary School
Address of website, if available	office@heps.ppat365.org
Bank account details	*See statements*
Name of person(s) submitting the application	Jenny Chadbourne
What is your position in the organisation?	Headteacher
Contact address, including phone number & email address	Huish Episcopi Primary School North Street Langport Somerset TA10 9RW
Geographical area covered (delete as appropriate)	Langport and Huish Episcopi
Aims, objectives or activities of the organisation	Town buildings heritage
Do you target a specific age range? If so what is it?	4 – 11 year olds
Do you target disabled groups?	Not specifically
How much funding are you applying for?	£2500
What is the funding to be used for?	Restoration and repair of the primary school bell tower and surrounding roof
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	**Help Us Restore the Huish Episcopi Primary School Bell Tower** For generations, the bell tower at Huish Episcopi Primary School has stood proudly as a symbol of our town's history and community spirit. We have known the wooden structure has been decaying for a number of years and that it would need repair. Recent storms and driving rain have made matters urgent and we must act now to restore the roof and bell tower. Following recent inspections, we have been advised that the most cost-effective solution would be to remove the bell tower completely. However, this structure is far more than timber and lead— it is part of our shared heritage. It has marked the start of school days, and stood watch over hundreds of children who passed through these classrooms. We believe it deserves to stand for another 150 years.

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	Restoring the bell tower will: • Preserve an important part of our local heritage • Maintain the historic character of our school • Show current pupils the value of protecting community landmarks • Keep a much-loved symbol standing for future generations
Do you currently receive funding from other sources and, if so, from where and how much?	The school has already demonstrated a strong commitment to this project through fundraising within our local community. We have recently set up a GoFundMe page, with donations being pledged by those who would be saddened to see the end of the bell tower. Council funding would allow us to build on this momentum and help us complete the project. The school will need to finance the lion's share of the cost through our school budget.
Are you applying to other funding organisations for support and, if yes, who are they?	Not yet.

Please return this form to Julie Ferguson - Parish Clerk (email)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	Yes
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the 2organization who have been appointed to act as auditors	At Trust Level
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	Yes
Last 3 Months of bank statements	Yes

Successful applicants will be expected to provide a report at the Annual Parish Meeting in May each year.

Signature of applicant: Jenny Chadbourne