Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@huishepiscopi-pc.gov.uk

Parish Council Meeting

- Monday 18 May 2026 commencing at 7.00pm
- Huish Episcopi Primary School, North Street, Langport TA10 9RW

To all members of Huish Episcopi Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda[1]:

Chair: **Julia Gadd**

Membership: **Robert Crumb, Arwyn Harris, Barry Horsgood, Edward Keirle, Peter Porter, Jane Redfearn, Val Saunders, John Wood (9)**

Julie Ferguson

Julie Ferguson – Huish Episcopi Parish Clerk & Responsible Financial Officer
11 May 2026

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).
Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors (SCllrs)
- Avon and Somerset Police

Agenda

26/1 ELECTION OF CHAIR *(LGA 1972 s15)*

To elect a Chair.

26/2 ELECTION OF VICE-CHAIR *(LGA 1972 s15)*

To elect a Vice-Chair.

26/3 APOLOGIES FOR ABSENCE *(LGA 1972 s85(1)).*

To receive apologies for absence.

26/4 DECLARATIONS OF INTEREST.

Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

To receive declarations of interest from councillors on items on the agenda.

26/5 MINUTES OF PREVIOUS MEETINGS. *(LGA 1972 sch12,para41(1))*

To **APPROVE** and sign the minutes of the parish council meeting held on 16 March 2026.

26/6 CHAIRS REPORT.

a. Letter from Curry Rivel Parish Council requesting support for a Conservation Area

[1] The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

26/7 CLERK'S REPORT & CORRESPONDENCE.

a. Stakeholder Briefing – Major incident and flood response updates.
b. Somerset LCN correspondence.
c. SC news and bulletins.
d. TRO notices (various).
e. Environmental Maintenance Verge Maintenance Sheet 2026
f. Correspondence from a concerned allotment holder requesting improvements.
g. Correspondence relating to new access on Huish Drove.
h. Correspondence relating to developments at The Quackery, Wearne.
i. Correspondence relating to Orchids on the station path (A272).
j. Request for support to make representations to Somerset Foundation Trust and the Integrated Care Board to cancel their plans for the closure of the Yeovil District Hospital Hyper Acute Stroke Unit.

26/8 PLANNING MATTERS.

a. 26/00677/OUT. Outline application with all matters reserved except for access for the erection of up to 9 dwellings. Land Adjacent Railway A372 Field Road Huish Episcopi TA10 9RX.

26/9 FINANCE MATTERS.

a. To **NOTE** Receipts. March 26 and April 26.

March & April 2026 Receipts				
Inv	Payee	Particulars		Amount
1	UTB	Interest Q4	£	781.11
2	Nationwide	Interest 25-26	£	861.24
3	Allotment Rent	Various	£	1,008.00
4	Somerset Council	Precept (50%)	£	60,225.00
5	HMRC	VAT Refund	£	2,626.21
		Total	£	65,501.56

b. To **APPROVE** the Payment Schedule.

May 26 Payment Schedule					
Inv	Payee	Particulars	Invoice No.		Amount
1	Timeback Accounts	Payroll fee Apr26	Inv. 7570	£	16.00
2	Somerset Landscapes Ltd.	Ranger Apr26	SLL 36747	£	1,414.02
3	Clear Insurance Management	Annual Insurance	LCO01852	£	901.56
4	J W Flynn	Domain, hosting and web support	INV 252	£	225.00
			Sub-total	£	2,556.58
Payments for Report (April 26)					
4	Timeback Accounts	Payroll fee Mar26	Inv. 7528	£	6.00
5	Somerset Landscapes Ltd.	Ranger Mar26	SLL 36691	£	1,092.96
6	Somerset Council	Ranger 2024	30059169	£	845.02
7	SALC	Annual Subscription	2895	£	1,121.22
8	Langport Town Council	50% contribution of planning fees	24	£	189.00
9	The Angel	Room hire fee	6	£	25.00
			Sub-total	£	3,279.20
			Total	£	5,835.78

c. To **REPORT** the price increase from £227.70 to £235.67 per visit from Somerset Landscapes. (PC APPROVAL via email).
d. To **CONSIDER** a request to support a S106 funding application from Huish and Langport Cricket Club.
e. To **CONSIDER** a request to support a S106 funding application for a Memorial Football Pitch.
f. To **CONSIDER** a grant application from Huish Episcopi Primary School (Bell Tower) for £5000 (App.1).
g. To **CONSIDER** a grant application from Langport and Huish Youth Group for £12,500 (App.2).
h. To **CONSIDER** a grant application from Landmark Langport for £10,000 (App.3).
i. To **CONSIDER** a grant application from Landmark Langport (Town Clock) for £1800 (App.4).
j. To **CONSIDER** a grant application from Langport Church Community Trust (Angel) for £2000 (App.5).

k. To **CONSIDER** a grant application from Langport and Huish Senior Citizens Club for £750 (App.6).
l. To **CONSIDER** a grant application from Huish cum Langport PCC (St Mary's Church) for £1750 (App.7).
m. To **CONSIDER** a grant application from Elderflowers Food Co-op for £500 (App.8).

26/10 GOVERNANCE AND POLICIES.

a. To **APPROVE** the Standing Orders
b. To **APPROVE** the Financial Regulations
c. To **APPROVE** the Code of Conduct
d. To **APPROVE** the FOI Policy
e. To **APPROVE** the Publication Scheme
f. To **APPROVE** the Data Protection Policy
g. To **APPROVE** the Document Retention Policy
h. To **APPROVE** the Complaints Policy
i. To **APPROVE** the Grievance Policy
j. To **APPROVE** the Flying Flag Policy
k. To **APPROVE** the Investment Strategy
l. To **APPROVE** the Risk Management Policy
m. To **APPROVE** the IT Policy
n. To **APPROVE** the Data Audit
o. To **APPROVE** the Grant Application Guidance

26/11 ROLES AND RESPONSIBILITIES.

a. Joint Councils Committee (JCC)
b. JCC – Planning Working Party
c. JCC – Finance Working Party
d. JCC – Communications Working Party
e. LTC Tourism and Marketing Working Party
f. Entertainment and Activities Working Party
g. Finance and Budget Working Party
h. Transport Working Party
i. Allotment Working Party
j. Land Management (including Ranger Scheme)
k. Memorial Field
l. Abattoir Liaison
m. Environment Champion
n. Footpaths
o. Landscape Recovery Programme - Commoners
p. Annie Tite Fund
q. War Memorial
r. SpeedWatch/SID
s. Neighbourhood Plan & Community Plan
t. Bus Champion
u. Community Payback

26/12 REPORTS.

a. Committees or Working Parties.
b. Parish Councillors.

26/13 ITEMS FOR THE NEXT AGENDA.

a. TBC.

26/14 DATE OF THE NEXT MEETING.

Monday 15 June 2026 at 7.00pm, Huish Epsicopi Primary School, Langport, TA10 9RW.
All agenda items to be notified to the clerk by Fri 5 June 2026.

APPENDIX 1

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Huish Episcopi Primary School
Address of website, if available	office@heps.ppat365.org
Bank account details	*See statements*
Name of person(s) submitting the application	Jenny Chadbourne
What is your position in the organisation?	Headteacher
Contact address, including phone number & email address	Huish Episcopi Primary School North Street Langport Somerset TA10 9RW
Geographical area covered (delete as appropriate)	Langport and Huish Episcopi
Aims, objectives or activities of the organisation	Town buildings heritage
Do you target a specific age range? If so what is it?	4 – 11 year olds
Do you target disabled groups?	Not specifically
How much funding are you applying for?	£5000
What is the funding to be used for?	Restoration and repair of the primary school bell tower and surrounding roof
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	We are continuing to fundraise in order to repair the school's bell tower and roof, which are currently in a sad state of disrepair. Following recent inspections, we have been advised that the most cost-effective solution would be to remove the bell tower completely. However, this structure is far more than timber and lead — it is part of our shared heritage. It has marked the start of countless school days and stood watch over generations of children who have passed through these classrooms.

Huish Episcopi Parish Council

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	We believe it deserves to stand for another 150 years. • Restoring the bell tower will: • Preserve an important part of our local heritage • Maintain the historic character of our school • Show current pupils the value of protecting community landmarks • Keep a much-loved symbol standing for future generations
Do you currently receive funding from other sources and, if so, from where and how much?	The school has already demonstrated a commitment to this project through fundraising within our local community. We have set up a GoFundMe page, with donations being pledged by those who would be saddened to see the end of the bell tower. We have applied to the National Lottery Heritage Charity funding to help us complete the project. We need to carry out the repairs this summer, while the children are not at school. This will allow for the safe erection of complex scaffolding and enable work to be completed directly above the classrooms without disrupting lessons or relocating pupils to alternative spaces. It is important to raise as much money as possible before work commences, so we are reaching out to you again, to ask for financial support.
Are you applying to other funding organisations for support and, if yes, who are they?	Langport Town Council

APPENDIX 2

Huish Episcopi Parish Council

COMMUNITY GRANT APPLICATION FORM

REGULAR FUNDING

(of amounts *greater* than £1,000 p.a)

Name of the organisation	Langport and Huish Youth Group (LHYG), registered charity Langport Young People's Centre number 1172450
Address of website, if available	N/A
Bank account details	[redacted] [redacted] Name of Account Holder: LYPC Grant Account
Name of person(s) submitting the application	Lisa Ulf-Hansen Heidi Lawrey
What is your position in the organisation?	Treasurer and Trustee Secretary and Trustee.
Contact address, including phone number & email address	[redacted] [redacted] [redacted] langportyoungpeoplescentre@hotmail.com
Geographical area covered (delete as appropriate)	Huish Episcopi & District
Aims, objectives or activities of the organisation	The objects of the Charitable Incorporated Organisation are: To advance in life and help young people, primarily in the 8-25 age range, through: (a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life. (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Do you target a specific age range? If so what is it?	YES Age Range 8 – 25 yrs
Do you target disabled groups?	NO

How much funding are you applying for?	£12,500
What is the funding to be used for?	Providing a session Tuesday night weekly. To provide a Board Games/Warhammer club and Super Saturday on the first Saturday of the calendar month. A session after school on a Wednesday is being provided by National Lottery funding until later this year, after which this will be supported by the grant funding.
Do you currently receive funding from other sources and, if so, from where and how much?	Yes, Langport Town Council, £3,500. Additional grant funding received in 2025/26 includes One Stop Partnership £956, Happy Healthy Holiday £1080. Other one off donations from local private supporters, businesses and organisations. Christmas raffle raised funds of just under £1000.
Are you applying to other funding organisations for support and, if yes, who are they?	Tesco Fare share.

Please return this form to

The Parish Clerk,

or by email to

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	**CIO constitution (unaltered from previous years submitted)**
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	**Attached accounts, approved by LHYG committee at the AGM February 2025, which cover April 2024 to March 2025. Audit certificate, and reports submitted to the Charity Commission.**

APPENDIX 3

Huish Episcopi Parish Council

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E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Landmark Langport
Address of website, if available	Www.landmarklangport.org.uk
Bank account details	[redacted]
Name of person(s) submitting the application	Rebecca Jones
What is your position in the organisation?	Administrator
Contact address, including phone number & email address	Landmark Langport Town Hall Bow St, Langport TA10 9PR admin@landmarklangport.org uk [redacted]
Geographical area covered (delete as appropriate)	Langport, Huish Episcopi and surrounding villages
Aims, objectives or activities of the organisation	The charity was created in 2019 out of the Town Trust to preserve, maintain, develop and promote The Hanging Chapel, The Town Hall, Town Gardens and Ridgway Hall as community hubs for the benefit of the residents of Langport and the wider neighbourhood, particularly Huish Episcopi. Landmark Langport is governed by a Board of Trustees who manage and maintain the three buildings. The Hanging Chapel is an ancient monument leased to the Portcullis Masons' Lodge; the Town Hall is a mix of public function rooms and rented office space (Langport Town Council is a tenant) whilst its Undercroft is rented as market retail space; the Walter Bagehot Town Garden with its new community garden links Bow Street to the common; and the busy Ridgway Hall is nearly always fully booked by a wide variety of community and activity groups, and it is the home of the thriving Youth Club. The Trustees are determined to do their best to look after the Town Hall and gardens, Ridgway Hall and Hanging Chapel on behalf of the residents of Huish Episcopi and Langport as best they can. But after decades of poor investment and maintenance, especially to the Town Hall, the challenge really cannot be underestimated.
Do you target a specific age range? If so what is it?	All ages
Do you target disabled groups?	Not specifically
How much funding are you applying for?	£10,000
What is the funding to be used for?	A funding grant from HEPC (and LTC) for 2026/27 provides Landmark Langport with the desperately needed stability and security going forward year on year. In the short term it would ensure we can reach March 2027 without a deficit whilst continuing to carry out the necessary repairs and maintenance to both the Town Hall and Ridgway Hall.

Huish Episcopi Parish Council

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	In the longer term, our aim is to seek significant investment from Trusts & Foundations such as National Heritage Lottery fund etc. In Dec 2025, we made our first application to Heritage Lottery Fund for £247,000 for substantial repairs to the crumbling TH building. Unfortunately this initial attempt was turned down, primarily due to lack of Lottery funds in that round of applications. Also the feedback was (a) to update the TH Condition Report and to scope more detailed costings for the refurbishment necessary, and (b) to build more robust community engagement and to re-apply when these actions are both in place. Landmark Langport's intention is now to contract an architect to upgrade the existing Condition Survey and provide up to date costings. Also we wish to embark on community engagement projects such as building a Friends of the Town Hall network together with a programme of events to encourage more residents through the front doors.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Residents of Huish Episcopi are offered the opportunity to:- - book halls and room space for running regular and one-off events - attend classes and events that are widely advertised in Huish Episcopi through posters and community social media pages - socialise at such events with other local residents - make new friends and to meet up with old ones in a safe and welcoming environment Please also note that currently as at April 2026, several of the Landmark Langport Trustees are Huish Episcopi residents
Do you currently receive funding from other sources and, if so, from where and how much?	Landmark Langport has the following other applications and expected earned income in the financial year 2026/27 - Subject to successful review of our Service Level Agreement with Langport Town Council, we are requesting continued funding: £5,000. - Rent and hires of facilities : £33,000 (approx.)
Are you applying to other funding organisations for support and, if yes, who are they?	• We aim to reapply in 2026/27 to Heritage Lottery Fund for a significant grant • Donations Target: £1000 (including in-kind donations)

Please return this form to Julie Ferguson - Parish Clerk (email)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***

APPENDIX 4

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Landmark Langport
Address of website, if available	Www.landmarklangport.org.uk
Bank account details	[redacted] [redacted] [redacted] [redacted] Name of Account Holder: Langport Area CIO *(as appears on statements)*
Name of person(s) submitting the application	Rebecca Jones
What is your position in the organisation?	Administrator
Contact address, including phone number & email address	Landmark Langport, The Town Hall, Bow Street, TA10 9PQ 07753 226687 admin@landmarklangport.org.uk
Geographical area covered (delete as appropriate)	Huish Epscopi, Langport and the wider district
Aims, objectives or activities of the organisation	To further or benefit the residents of Langport and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide heritage and other facilities for use by the community in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: To establish or secure the establishment of number of community centres and to maintain or manage or co-operate with any statutory authority in the maintenance and management of the centres for activities promoted by the charity in furtherance of the above objects.
Do you target a specific age range? If so what is it?	No not specifically
Do you target disabled groups?	No not specifically
How much funding are you applying for?	£1800
What is the funding to be used for?	As a contribution to hire of scaffolding in order to fix the town clock. The clock stopped working more than a year ago. Cumbria Clocks have agreed to try and fix the problem free of charge, which may have initially occurred when they repaired the faulty clock a few years ago. However, we will

Huish Episcopi Parish Council

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	need to make sure there is adequate scaffolding in place to ensure their safety whilst repair takes place. This will likely involve road traffic lights on Bow St for at least a week. The costs are approx £4000. This breaksdown as follows; quotation received from AV Scaffold of £2280 for scaffold hire, traffic lights hire of approx £1500, plus a pavement licence.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	The town clock is a much loved feature in the centre of the community. Many residents have commented how much they miss not only its distinctive bell on the hour but also being able to check the time as they pass along Bow Street.
Do you currently receive funding from other sources and, if so, from where and how much?	Landmark receives annual grant funding from both LTC & HEPC but not specifically for maintenance of the town clock.
Are you applying to other funding organisations for support and, if yes, who are they?	We aim to fundraise locally from the community as well as a contribution from our own reserves. We have also received £1300 from LTC towards this project.

Please return this form to Julie Ferguson - Parish Clerk (email)

APPENDIX 5

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Langport Church Community Trust
Address of website, if available	https://angellangport.chessck.co.uk/
Bank account details	*(as appears on statements)* [redacted] Name - Langport Church Community Trust
Name of person(s) submitting the application	John Ford
What is your position in the organisation?	Trustee and treasurer
Contact address, including phone number & email address	[redacted]
Geographical area covered (delete as appropriate)	Huish Episcopi & Langport
Aims, objectives or activities of the organisation	To provide short term food bank support for those referred to us by official agencies. We have a restricted Food Bank fund within our charity no 1106686
Do you target a specific age range? If so what is it?	Age Range____N/A____
Do you target disabled groups?	Not specifically but some clients may be disabled
How much funding are you applying for?	£2000
What is the funding to be used for?	For the purchase of food and essential supplies (chilled, fresh, special dietary food) to supplement donated food from Tesco, One Stop, the Vets and other local farmers etc. ABP donate 60 beef joints at Christmas
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Providing short term relief for those in need, referred to us by GP's, schools, Village Agent (who attends weekly), Citizens Advice, etc. We do not provide a walk in service. Enquirers are signposted to the above agencies before we provide support. We help people and families affected by health issues such as - diabetes, cancer, coeliac disease. We also work with social workers to ensure meals for children, those just out of hospital, those battling addiction and mental health issues. And social issues such as domestic violence, abuse and temporary homelessness
Do you currently receive funding from other sources and, if so, from where and how much?	Somerset Community Foundation £5k Feb 2026, private individuals, local churches, local groups, typically £2kpa.
Are you applying to other funding organisations for support and, if yes, who are they?	Langport Town Council regularly supports, will be applying for £1k. Other application to be made to national charities, yet to be identified. Three recent applications have failed, competition for funding is tight.

Please return this form to Julie Ferguson - Parish Clerk (email)

APPENDIX 6

Huish Episcopi Parish Council
Clerk: Julie Ferguson **Tel:** 07783 475200
E-mail: clerk@huishepiscopiparishcouncil.org.uk

COMMUNITY GRANT APPLICATION FORM

ONE-OFF GRANT

(of amounts of £1,000 or less)

Name of the organisation	Langport & Huish Senior Citizens Club.
Address of website, if available	N/A
Bank account details	*(as appears on statements)* [redacted] A/C name—Langport & Huish Senior Citizens.
Name of person(s) submitting the application	Greg Cooper
What is your position in the organisation?	Secretary
Contact address, including phone number & email address	[redacted]
Geographical area covered (delete as appropriate)	Langport, Huish & surrounding villages.
Aims, objectives or activities of the organisation	To provide entertainment, pleasure and fellowship for the members. We do this via our monthly meetings with guest speakers/entertainers, held at the sports club in Langport. We usually have 5 coach outings a year for members and guests, plus a free Christmas lunch if members have attended at least 4 meetings in the year. Please see my attached project plan for more details.
Do you target a specific age range? If so what is it?	Age Range_55plus._____
Do you target disabled groups?	No, but we have disabled members.
How much funding are you applying for?	£750.00
What is the funding to be used for?	To bolster our club funds to ensure that we have sufficient funding for our 2026/2027 activities that include our guest speakers/entertainers, coach outings and the Christmas lunch. Plus day to day expenses including room rent and insurances. Please see our project plan for more details.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	The club now is full with 70 paid up members who enjoy meeting every month when they might not otherwise see many people providing entertainment and our well supported coach outings. We had a small waiting list but a

Huish Episcopi Parish Council

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	few members did not renew so they have been accommodated.
Do you currently receive funding from other sources and, if so, from where and how much?	We have "won" the Tesco Stronger Starts blue token competition at Tesco's Langport and will receive £1500.00 during the year to help fund our 2026 coach outings, please see our project plan for more details.
Are you applying to other funding organisations for support and, if yes, who are they?	We have applied to Langport Town Council this year for £750.00, same as in 2025.

Please return this form to Julie Ferguson - Parish Clerk email or post (details above)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	✓
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	✓
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	✓
Last 3 Months of bank statements	✓

Successful applicants will be required to sign a Service Level Agreement with Huish Episcopi Parish Council.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant ..... [redacted] .....

Date ..... 9/4/26 .....

* 2026 Newsletter also attached.
* Copy of poster to go in coach this year.

APPENDIX 7

Huish Episcopi Parish Council

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E-mail: clerk@huishepiscopiparishcouncil.org.uk

COMMUNITY GRANT APPLICATION FORM

REGULAR FUNDING

(of amounts *greater* than £1,000 p.a)

Name of the organisation	St Mary's Church
Address of website, if available	Huish Episcopi
Bank account details	*(as appears on statements)* [redacted] Huish cum Langport PCC
Name of person(s) submitting the application	John ford
What is your position in the organisation?	PCC member and Treasurer
Contact address, including phone number & email address	[redacted]
Geographical area covered (delete as appropriate)	Langport / Huish and surrounding villages
Aims, objectives or activities of the organisation	To provide church services
Do you target a specific age range? If so what is it?	Age Range None_____
Do you target disabled groups?	no
How much funding are you applying for?	£1750
What is the funding to be used for?	Churchyard upkeep
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Statutory provision of maintained burial grounds compliant with HS regulations and for the safety of visitors. Additionally another contractor to clear area from the north path to the Church once primroses have faded to clear long grass and large weeds has been left wide deliberately and to spay weeds /moss on gravel pathways A tree surgeon has already removed dead wood branches from some trees in the churchyard to ensure H&S, and is

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	planning to attend in June to prune overgrown braches from some trees. But as we are in a conservation area he is waiting for permission to proceed. We can fund this work from Churchyard reserves
Do you currently receive funding from other sources and, if so, from where and how much?	Not for this purpose
Are you applying to other funding organisations for support and, if yes, who are they?	No

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The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	C of E is an accepted charity
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	YES
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	Paid contractors for regular grass cutting every two weeks during the spring – autumn, and grass strimming and path weed spray in spring. Head stone inspection and reinstatement where necessary
Last 3 Months of bank statements	Yes, redacted for confidentiality

Successful applicants will be required to sign a Service Level Agreement with Huish Episcopi Parish Council.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

APPENDIX 8

Huish Episcopi Parish Council
Clerk: Julie Ferguson.
Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ
Tel: 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM **ONE-OFF GRANT**
(of amounts of £1,000 or less)

Name of the organisation	Elderflowers Food Coop
Address of website, if available	https://www.facebook.com/p/Elderflower-Co-op-61586316601442/?name=xhp_nt__fb__action__open_user Instagram: @elderflowercoop
Bank account details	Transition Langport No 2 account [redacted]
Name of person(s) submitting the application	Tony Watkins and Claire Faun
What is your position in the organisation?	Treasurer and Administrator
Contact address, including phone number & email address	[redacted]
Geographical area covered (delete as appropriate)	Parishes of Huish Episcopi and Langport with surrounding parishes. Customers also come from further afield.
Aims, objectives or activities of the organisation	Elderflowers Food Coop has operated on Friday evenings at The Rose and Crown Inn (Eli's) for almost 17 years. It is run entirely through a volunteer group from Huish Espicopi, Langport, Muchelney and other local villages. ELDERFLOWERS FOOD COOP is a not-for- profit community group which exists to make good quality food products accessible to local people, at affordable prices. It aims to increase the amount of quality food consumed locally by working co-operatively to: • make quality food products more available to all residents of the Huish Episcopi and Langport area, at prices they can afford • support local producers and distributors of organic and organically grown produce • promote 'local' food in order to combat the carbon emissions caused by the unnecessary transportation and processing of food.

Do you target a specific age range? If so what is it?	All age groups are welcome. Children and young people come to shop with their parents/carers.
Do you target disabled groups?	People of all abilities are welcome and the hosting venue has disabled access.
How much funding are you applying for?	£500
What is the funding to be used for?	The funding will be used for the following: 1. New retail scales – the existing scales have been in use for 17 years. They are now showing their age, are heavy to move and store and now proving not to be 100% reliable. Nor can they now be serviced or calibrated to confidently meet legal standards. The new scales Elderflowers wishes to buy are electronic, are UK and EU compliant, can weigh up to 15K and can be used in a variety of settings – outdoors as well as inside. They weigh 5.5 kg and can used with mains electricity or battery. Price: £279 + VAT. We have researched and chosen the nearest local supplier which has good reviews and is based in Cheltenham. 2. A new advertising banner, made from sustainable materials and supplementary advertising materials. Our previous banner was lost during Covid. The intention is to improve the design, promote Elderflowers social media links as well as traditional marketing materials such as leaflets in a variety of local outlets. Approx costs £165 which includes design costs and production costs for the banner and print costs for leaflets.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Elderflower Food Coop exists to make good quality, fresh and locally grown produce available and accessible to local people. The scales enable the smooth operation of Elderflowers service to the local community. The banner is part of Elderflowers promotional materials, to promote awareness among local people.
Do you currently receive funding from other sources and, if so, from where and how much?	No. Elderflowers Food Coop generates a small amount of income from weekly sales.
Are you applying to other funding organisations for support and, if yes, who are they?	No.

Please return this form to Julie Ferguson - Parish Clerk email or post (details above)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	Please indicate to show that you have included it
A copy of your constitution	Attached
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	Signed income and expenditure statements attached, signed by the treasurer and the administrator.
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	A steering group meets on a monthly basis to guide the direction of Elderflower Food Coop. Plans for next three years: • To continue trading while adhering to its values. • To continue avoiding waste by supplying any surplus to Langport Foodbank • To forge good community relationships with Transition Langport, local allotments, local business including suppliers. • To continue to promote Elderflowers Food Coop through local events and media.
Last three months of bank statements	Attached

[redacted]

Date 2 May 2026