Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@huishepiscopi-pc.gov.uk

Parish Council Meeting

- Monday 19 October 2026 commencing at 7.00pm
- Huish Episcopi Primary School, North Street, Langport TA10 9RW

To all members of Huish Episcopi Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined on this agenda[1]:

Chair: **Julia Gadd**

Membership: **Robert Crumb, Arwyn Harris, Barry Horsgood, Edward Keirle, Peter Porter, Jane Redfearn, Val Saunders, John Wood (9)**

Julie Ferguson

Julie Ferguson – Huish Episcopi Parish Clerk & Responsible Financial Officer
12 Oct 2026

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).
Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors (SCllrs)
- Avon and Somerset Police

Agenda

26/48 APOLOGIES FOR ABSENCE *(LGA 1972 s85(1)).*

To receive apologies for absence.

26/49 DECLARATIONS OF INTEREST.

Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

To receive declarations of interest from councillors on items on the agenda.

26/50 MINUTES OF PREVIOUS MEETINGS. *(LGA 1972 sch12,para41(1))*

To **APPROVE** and sign the minutes of the parish council meeting held on 21 Sept 2026.

26/51 CHAIRS REPORT.

To hear a report from the Chair.

a. JCC report

26/52 CLERK'S REPORT & CORRESPONDENCE.

a. Somerset LCN correspondence.

[1] The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

b. SC news and bulletins.
c. TRO notices (various).

26/53 PLANNING MATTERS.

a. None.

26/54 FINANCE MATTERS.

a. To **NOTE** Receipts. Sept 26.

September 26 Receipts			
Inv	Payee	Particulars	Amount
1	Somerset Council	Precept (50%)	£ 60,225.00
2	UTB	Q2 Interest	£ 776.03
		Total	£ 61,001.03

b. To **APPROVE** the Payment Schedule (Oct 26).

October 26 Payment Schedule				
Inv	Payee	Particulars	Invoice No.	Amount
1	Timeback Accounts	Payroll fee Sept26	Inv. 7789	£ 6.50
2	Somerset Landscapes Ltd.	Ranger Sept26	SLL 37231	£ 1,131.22
3	RBL	Grant	n/a	£ 100.00
4	J Wood	Reimburse Flag	n/a	£ 19.98
			Sub-total	£ 1,257.70
Payments for Report				
4	None			£ -
			Sub-total	£ -
			Total	£ 1,257.70

c. To **APPROVE** the Q2 Cashbook/Bank Reconciliation and **NOTE** the Q2 Budget Summary (App 1).
d. To **CONSIDER** quotes for Cllr laptops (Cllr Keirle – tbc)
e. To **CONSIDER** a grant application from the Langport Boating CIC for £2000 (App2).

26/55 REPORTS.

a. Allotments
b. Committees or Working Parties.
c. Parish Councillors.

26/56 ITEMS FOR THE NEXT AGENDA.

To **NOTE** any items for the next meeting.

26/57 DATE OF THE NEXT MEETING.

Monday 16 November 2026 at 7.00pm, Huish Epsicopi Primary School, Langport, TA10 9RW.
All agenda items to be notified to the clerk by Fri 6 Nov 2026.

Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@huishepiscopi-pc.gov.uk

APPENDIX 1

HUISH EPISCOPI PARISH COUNCIL Q2 BUDGET SUMMARY

Receipts and Payments Summary for the year ending 31st March 2027

	Last Year	This Year	This Year	This Year	This Year
RECEIPTS	2025-26	2026-27	Allocated budget	Budget remain (£)	Budget remain (%)
Precept	£ 92,600.00	£ 120,450.00			
Deposit Interest	£ 5,013.59	£ 1,577.77	£ 3,000.00		
Allotment Rent	£ 1,608.00	£ 96.00	£ 1,728.00		
FBTA/Wayleave/Academy	£ 3,097.92	£ 1,548.96	£ 3,360.00		
VAT refund	£ 2,283.17	£ 2,626.21	£ 2,200.00		
Other receipts	£ 4,236.41	£ 7.09			
Donations	£ -	£ -	£ -		
TOTAL RECEIPTS	£ 108,839.09	£ 126,306.03	£ 10,288.00		
PAYMENTS					
Emoluments	£ 15,691.50	£ 7,682.88	£ 16,500.00	£ 8,817.12	53%
Admin Expenses	£ 11,622.98	£ 1,064.52	£ 4,500.00	£ 3,435.48	76%
Chair's Allowance (NEW)	£ -	£ -	£ 100.00	£ 100.00	100%
Audit	£ 475.00	£ 624.00	£ 600.00	-£ 24.00	-4%
Parish maint	£ -	£ -	£ 10,000.00	£ 10,000.00	100%
Allotments	£ 143.94	£ 246.10	£ 1,500.00	£ 1,253.90	84%
Ranger	£ 11,546.50	£ 6,564.05	£ 14,000.00	£ 7,435.95	53%
Insurance	£ 867.71	£ 901.56	£ 1,000.00	£ 98.44	10%
Car park	£ 1,110.28	£ 582.78	£ 1,000.00	£ 417.22	42%
Subs	£ 1,283.00	£ 1,181.22	£ 2,000.00	£ 818.78	41%
Training	£ -	£ 50.00	£ 500.00	£ 450.00	90%
Grants and donations	£ 25,390.00	£ 10,250.00	£ 15,000.00	£ 4,750.00	32%
Grant (Youth Club)	£ 10,000.00	£ 12,500.00	£ 12,500.00	£ -	0%
Grant (Memorial Field)	£ 33,500.00	£ -	£ 15,000.00	£ 15,000.00	100%
Grant (Landmark Langport)	£ 10,000.00	£ 11,800.00	£ 10,000.00	-£ 1,800.00	-18%
Grant (Churches)	£ 1,750.00	£ 1,750.00	£ 2,000.00	£ 250.00	13%
War memorial	£ -	£ -	£ 1,000.00	£ 1,000.00	100%
Bus Shelter cleaning	£ -	£ -	£ 250.00	£ 250.00	100%
LTC	£ -	£ -	£ 5,000.00	£ 5,000.00	100%
HEPC & LTC Merger projects	£ -	£ 189.00	£ 8,000.00	£ 7,811.00	98%
Community Projects	£ 2,000.00	£ 426.33			
VAT incurred on payments in y	£ 2,808.37	£ 1,396.82	n/a		
TOTAL PAYMENTS	£ 128,189.28	£ 57,209.26	£ 120,450.00	£ 63,240.74	
Excess of Receipts over Payme	-£ 19,350.19	£ 69,096.77			
plus balances b/fwd	£ 206,379.91	£ 187,029.72			
Balances c/fwd	£ 187,029.72	£ 256,126.49	CASHBOOK TOTAL		
RECONCILIATION	31/09/2026				
Unity Trust Instant Access		£ 200,310.65			
Unity Trust Current Account		£ 2,505.72			
Nationwide Business Saver		£ 53,310.12			
Total balances at bank	-	£ 256,126.49	BANK TOTAL FROM STATEMENTS		

APPENDIX 2

Huish Episcopi Parish Council
Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Langport Boating CIC
Address of website, if available	duchessofcocklemoor.co.uk
Bank account details	Langport Boating CIC [redacted]
Name of person(s) submitting the application	Clive Achard
What is your position in the organisation?	Director
Contact address, including phone number & email address	[redacted]
Geographical area covered (delete as appropriate)	Langport is the operations location of Langport Boating CIC, realistically, passengers and volunteers are predominately from numerous parishes and surrounding towns, including Huish Episcopi.
Aims, objectives or activities of the organisation	To provide inclusive, affordable boating activities that respond to local needs. To create opportunities for people to take part, volunteer and contribute to the running of the CIC. To work with local partners to make better use of community resources. To reinvest any surplus income back into community benefit.
Do you target a specific age range? If so what is it?	There is no specific targeted age range, yet realistically, the majority of our passengers are aged 50+
Do you target disabled groups?	At present, the current berthing facility is considered too dangerous to enable people struggling with disabilities to access our vessel. The inclusion of a berth will make access much easier for people with disabilities. An ambition is to purchase and operate a wheelie boat which will allow access for people in wheelchairs.
How much funding are you applying for?	£2,000
What is the funding to be used for? 1. Name of the project 2. Brief description 3. Need for the project	1. River Parrett – Berth 2. Access to the River Parrett was greatly improved

Huish Episcopi Parish Council
Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

	following the installation of four pontoons. However, safe access for passengers to larger craft is difficult, as there is no suitable berth or mooring. The intention is to install a new berth in the area known as The Gas Works Inlet, on Cocklemoor in the centre of Langport. The short inlet is currently silted and needs to be dredged. A bridge will be installed which will accommodate a pontoon which will enable vessels where passengers enter at the bow and have a safe passage. The intention is to extend the fleet in due course to a Wheelie Boat where passengers with disabilities or in wheelchairs can safely board. *Please see the design brief which accompanies this application.* 3 The current method of mooring is inadequate and dangerous. In time, there is likely to be an accident as passengers currently scramble down a muddy bank, which when wet becomes slippery. The Town Council want to make the river accessible to all, including people with disabilities and less mobile. The Duchess of Cocklemoor CIO trustees are particularly keen to improve access and have pledged financial support to assist with the installation. The Environment Agency has recognised the importance of improving access to the river and has verbally supported the project. A FRAP application has been submitted to obtain formal consent.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Many of our existing passengers are from Huish Episcopi parish. There are currently restrictions associated to accessing our vessel, which in turn prevents people who may be a little frail or have disabilities enjoying the river. Having completed this project, our ambition of enabling access to all people, including many residents of Huish Episcopi will have moved a long way forward.
Do you currently receive funding from other sources and, if so, from where and how much?	Our service is provided through the income generated through hiring the vessel and the fares collected. We do not receive a regular income from any other source. A incident of vandalism resulted in a call for financial contributions, which resulted in many thousands of pounds being raised to enable repairs to be undertaken and the service resumed.
Are you applying to other funding organisations for support and, if yes, who are they?	Langport Town Council is leading this project and we have pledged to make a financial contribution. The costs associated to the project are considered to be: • Purchase of a steel bridge structure £2,000

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

	• Preparation of 3D drawings £ 420 • Desilting the Gas Works Inlet £1,700 • Creation of pontoon from bridge £1,800 • Footings preparation £1,600 • Pontoon installation £ 750 • Contingency 20% £1,654 *Anti slip paint, signage, lifebouys etc* **Total £9,924** Funding Langport Town Council £5,000 (secured) Inland Waterways Association £1,900 (applied for) Local benefactor £1,000 (secured) Huish Episcopi PC £2,000 (applied for) **Total £9,900**

Please return this form to Julie Ferguson - Parish Clerk (email)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	Articles of Association attached
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	The company was incorporated on 22 December 2025 and no accounts have been prepared. A management report is attached,
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	Attached
Last 3 Months of bank statements	Attached

Successful applicants will be expected to provide a report at the Annual Parish Meeting in May each year.

Signature of applicant .....[redacted].....

Date ..... 29 JUNE 2026