Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07365 293954 **E-mail**: clerk@huishepiscopiparishcouncil.org.uk

Notice of a Parish Council Meeting

Monday 15 July 2024 commencing at 7.00PM

Huish Episcopi Primary School, North Street, Langport TA10 9RW

All members of Huish Episcopi Parish Council are summoned to attend:

Cllr Robert Crumb	Cllr Julia Gadd – Chair	Cllr Arwyn Harris – Vice Chair
Cllr Barry Horsgood	Cllr Graham Lock	Cllr Peter Porter
Cllr Jane Redfearn	Cllr Val Saunders	Cllr John Wood

Julie Ferguson

Julie Ferguson – Huish Episcopi Parish Clerk
9 July 2024

Equality Act 2010
Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings
The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Huish Episcopi Parish Council will be discussing all the items listed on the Agenda:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07365 293954 **E-mail**: clerk@huishepiscopiparishcouncil.org.uk

PUBLIC COMMENT (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- **Somerset Councillors (SCllrs)**

AGENDA

24/45 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

24/46 DECLARATIONS OF INTEREST Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

24/47 MINUTES OF PREVIOUS MEETINGS

To **APPROVE** and sign the minutes of the parish council meeting held on 17 June 24 (LGA 1972 sch12,para41(1)).

24/48 MATTERS TO REPORT FROM A PREVIOUS MEETING

a. Allotment report – posts and fencing (Cllrs Gadd & Redfearn).

24/49 CLERK'S REPORT

24/50 PLANNING – Decisions **REPORT**.

24/51 PLANNING – Advice of Appeal APP/E3335/W/24/334312223/03050/FUL Land North Of Ducks View, Ducks Hill, Huish Episcopi, Langport, TA10 9FL.

24/52 FINANCE - To **REPORT** June 24 receipts.

Payee	**Particulars**	**Amount**
GREENSLADE TAYLOR	FBT-22.56ACRE	£ 1,300.02
UNITY TRUST BANK	CREDIT INTEREST	£ 1,142.62
TOTAL	**Jun-24**	**£ 2,442.64**

24/53 FINANCE – To **APPROVE** July 24 payment schedule.

Payee	**Particulars**	**Amount**
STAFF	EMOLUMENTS (JULY24)	tbc
TIMEBACK ACCOUNTS	INV 6651 (PAYROLL)	£ 6.00
SOMERSET LANDSCAPES LTD	RANGER JUNE 24	£ 1,056.00
B MEREDITH	REIMBURSE FUEL & OIL	£ 28.36
J FLYNN	MIGRATION TO .GOV DOMAIN (INC EMAIL)	£ 424.00
TOTAL	**Jul-23**	**£ 1,514.36**

24/54 FINANCE - To **APPROVE** the Cashbook/Bank Reconciliation to 30 June 2024 and to NOTE the Budget Q1 review (1 Apr 24 – 30 Jun 24).

HUISH EPISCOPI PARISH COUNCIL

Receipts and Payments Summary for the year ending 31st March 2025

	Last Year	This Year	This Year	This Year	This Year
RECEIPTS	**2023/24**	**2024-25**	**Allocated budget**	**Budget remaining**	**Budget remaining (**
Precept	£ 73,325.00	£ 88,200.00			
Deposit Interest	£ 3,851.11	£ 1,142.62	£ 2,000.00		
Allotment Rent	£ 1,736.00	£ 152.00	£ 1,728.00		
FBTA/Wayleave/Academy	£ 3,097.92	£ 1,933.79	£ 4,245.77		
VAT refund	£ 1,686.10	£ -			
Other receipts	£ 48.00	£ -			
Donations	£ -	£ -	£ -		
TOTAL RECEIPTS	**£ 83,744.13**	£ 91,428.41	**£ 7,973.77**		
PAYMENTS					
Emoluments	£ 11,243.01	£ 3,095.77	£ 12,500.00	£ 9,404.23	75%
Admin Expenses	£ 2,050.03	£ 505.50	£ 2,500.00	£ 1,994.50	80%
Audit	£ 455.00	£ -	£ 800.00	£ 800.00	100%
Parish maint & allotments	£ 607.96	£ 492.38	£ 2,500.00	£ 2,007.62	80%
Ranger	£ 8,812.61	£ 880.00	£ 12,000.00	£ 11,120.00	93%
Insurance	£ 707.83	£ 758.09	£ 1,000.00	£ 241.91	24%
Car park	£ 555.00	£ 555.28	£ 2,000.00	£ 1,444.72	72%
Subs	£ 913.49	£ 96.00	£ 500.00	£ 404.00	81%
Training	£ -	£ -	£ 500.00	£ 500.00	100%
Community Projects	£ 1,320.00	£ 1,915.00	£ 5,000.00	£ 3,085.00	62%
Grants and donations	£ 14,087.10	£ 1,750.00	£ 15,000.00	£ 13,250.00	88%
Grant (Youth Club)	£ 8,000.00	£ 9,000.00	£ 8,800.00	-£ 200.00	-2%
Grant (Memorial Field)	£ 8,500.00	£ 8,500.00	£ 9,350.00	£ 850.00	9%
Trees (Memorial Field)	£ 3,640.00	£ -	£ 2,500.00	£ 2,500.00	100%
Grant (Landmark Langport)		£ -	£ 10,000.00	£ 10,000.00	100%
H-c-L PCC	£ 1,750.00	£ -	£ 2,000.00	£ 2,000.00	100%
War memorial	£ -	£ -	£ 1,000.00	£ 1,000.00	100%
Bus Shelter cleaning	£ 135.00	£ -	£ 250.00	£ 250.00	100%
VAT incurred on payments in	£ 1,891.75	£ 506.68			
TOTAL PAYMENTS	**£ 64,668.78**	**£ 28,054.70**	**£ 88,200.00**	**£60,145.30**	
Excess of Receipts over Payments		£ 63,373.71			
plus balances b/fwd		£ 183,719.38			
Balances c/fwd	£183,719.38	£ 247,093.09	**CASHBOOK TOTAL**		
RECONCILIATION					
Date: 30 June 2024					
Unity Trust Instant Access		**£ 186,597.32**			
Unity Trust Current Account		**£ 9,152.46**			
Nationwide Business Saver		**£ 51,343.31**			
Total balances at bank	-	£ 247,093.09	**BANK TOTAL FROM STATEMENTS**		

24/55 FINANCE – To **APPROVE** a grant request from Langport Town Council for £500.

Purchasing new sets of Lights for Festive Lights Project. The Festival Lights project is enjoyed by all visitors to Huish Episcopi and Langport for the duration for the project – businesses, residents alike.

24/56 FINANCE – To **APPROVE** a grant request from Langport Town Council for £640.

Project aim is to ensure provision of adequate safety measures along the River Parrett - where use of water is encouraged with the slipway, pontoons and pathways in addition to this - give information (on a board) on the hazards of cold water and the necessary equipment to safely assist those in trouble.
After assessment of current water safety measures, we have determined that the buoyancy aids provided in housings along the river often get lost/vandalised or are removed (they are costly to replace).
Devon and Somerset Fire and Rescue Service have provided assessment of the area and concluded that Throwbags would provide a more secure way of assistance out of the water and suggested 3 separate locations – Huish Bridge carpark, Cocklemoor (Gas Works Inlet) and Millennium Bridge (Bow Bridge).
The information boards will house the locked box which will be accessible with a code given when a 999 call is made, the Throwbag can be used and at this point, the Fire and Rescue team will automatically be deployed to the location of the board also.

24/57 FINANCE – To **CONSIDER** the purchase of new SIDs (quotes on a future agenda).

24/58 FINANCE – To **CONSIDER** the purchase of water troughs for the allotments (quotes on a future agenda).

24/59 PARISH – To **APPROVE** and **SIGN** a letter:

Huish Episcopi Parish Council, Langport Town Council and the Langport and Huish Episcopi Memorial Field and Village Hall Management Committee (hereby known as "The Management Committee") to do the following:
Upon creation of a charitable organisation for the purpose of building a skate park in Langport, the two authorities and the Management Committee agree to lease a section of land on the Memorial Field in Langport to the created charitable organisation for them to build the skate park on in accordance with any applicable laws and regulations.
Huish Episcopi Parish Council and Langport Town Council are joint "Custodian Trustees" of the land in question with The Management Committee responsible for its governance. The Management Committee is registered with the Charity Commission of England and Wales under charity number 304573. As such, the three authorised signatories below (one from each of these bodies), represent the authority to be able to lease the land in question.

24/60 REPORTS – To receive reports:
a. Committees
b. Working Parties
c. Parish Councillors

24/61 ITEMS FOR THE NEXT AGENDA

24/62 DATE OF THE NEXT MEETING – Monday 16 September 2024 at 7.00pm, Huish Epsicopi Primary School, Langport, TA10 9RW. All agenda items to be notified to the clerk by Fri 6 Sept 2024.

END OF AGENDA