

Notice of a Parish Council Meeting

Monday 17 November 2025 commencing at 7.00PM

Huish Episcopi Primary School, North Street, Langport TA10 9RW

All members of Huish Episcopi Parish Council are summoned to attend:

Cllr Robert Crumb
Cllr Barry Horsgood
Cllr Jane Redfearn

Cllr Julia Gadd – Chair
Cllr Edward Keirle
Cllr Val Saunders

Cllr Arwyn Harris
Cllr Peter Porter
Cllr John Wood

Julie Ferguson

**Julie Ferguson – Huish Episcopi Parish Clerk
11 Nov 2025**

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Huish Episcopi Parish Council will be discussing all the items listed on the Agenda:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07783 475200 E-mail: clerk@huishepiscopi-pc.gov.uk

PUBLIC COMMENT (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors (SCllrs)
- [Avon and Somerset Police](#)

AGENDA

25/110 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).

25/111 DECLARATIONS OF INTEREST Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

25/112 MINUTES OF PREVIOUS MEETINGS

To **APPROVE** and sign the minutes of the parish council meeting held on 20 October 25 (LGA 1972 sch12,para41(1)).

25/113 CHAIRS REPORT

25/114 CLERK'S REPORT & CORRESPONDENCE

- AI Training
- GDPR Training

25/115 PLANNING – Decisions REPORT.

25/116 PLANNING – Applications. None.

25/117 FINANCE – To **NOTE** October 25 receipts.

October 25 RECEIPTS			
Rec.	Payee	Particulars	Amount
1	Somerset Council	CIL Old Nursery Farm, Pibsbury	£ 2,145.16
	TOTAL		£ 2,145.16

25/118 FINANCE – To **APPROVE** Nov 25 payment schedule

Huish Episcopi Parish Council November 25 Payment Schedule			
Inv.	Payee	Particulars	Amount
1	Timeback Accounts	Inv. 7310	£ 6.00
2	Somerset Landscapes Ltd.	Various Oct25 Inv SLL36264	£ 1,366.20
3	tbc	Poppy Wreath	£ 50.00
	TOTAL		£ 1,422.20

25/119 FINANCE – To **APPROVE** Q2 Cashbook/Bank Reconciliation and **NOTE** Budget Summary (App.1).

25/120 FINANCE – To **CONSIDER** a grant request from Langport Town Council for £500 (App.2).

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25/121 FINANCE – To **CONSIDER** a grant request from Transition Langport for £450 (App.3)

25/122 FINANCE – To **CONSIDER** a budget for a Car Park Consultant to advise on the provision for additional car parking in Huish Episcopi and Langport.

25/123 PARISH MERGER – To **CONSIDER** a response to SC on a Warding arrangement in the new Council.

25/124 REPORTS – To receive any reports:

- a. Memorial Field funding report (Cllr Porter)
- b. Committees or Working Parties
- c. Parish Councillors
- d. Allotments

25/125 ITEMS FOR THE NEXT AGENDA

25/126 DATE OF THE NEXT MEETING – Monday 19 Jan 2026 at 7.00pm, Huish Episcopi Primary School, Langport, TA10 9RW. All agenda items to be notified to the clerk by Fri 9 Jan 2026.

END OF AGENDA

HUISH EPISCOPI PARISH COUNCIL Q2 BUDGET SUMMARY

	Last Year	This Year	This Year	This Year	This Year	
RECEIPTS	2024/25	2025/26	Allocated budget	Budget remain (£)	Budget remain (%)	
Precept	£ 88,200.00	£ 92,600.00				
Deposit Interest	£ 5,535.61	£ 2,392.84	£ 3,000.00			
Allotment Rent	£ 1,664.00	£ 216.00	£ 1,728.00			
FBTA/Wayleave/Academy	£ 3,731.69	£ 1,548.96	£ 3,360.00			
VAT refund	£ -	£ 2,283.17				
Other receipts	£ 860.77	£ 2,091.25				
Donations	£ -	£ -	£ -			
TOTAL RECEIPTS	£ 99,992.07	£ 101,132.22	£ 8,088.00			
OVERBUDGET						
PAYMENTS						
Emoluments	£ 12,633.80	£ 7,203.29	£ 12,500.00	£ 5,296.71	42%	
Admin Expenses	£ 3,272.39	£ 1,823.01	£ 3,000.00	£ 1,176.99	39%	
Audit	£ 465.00	£ 475.00	£ 500.00	£ 25.00	5%	
Parish maint	£ 652.45	£ -	£ 10,000.00	£ 10,000.00	100%	
Allotments	£ 1,628.93	£ 143.94	£ 1,500.00	£ 1,356.06	90%	
Ranger	£ 7,700.00	£ 5,889.40	£ 14,000.00	£ 8,110.60	58%	
Insurance	£ 758.09	£ 867.71	£ 1,000.00	£ 132.29	13%	
Car park	£ 1,110.28	£ 555.28	£ 1,000.00	£ 444.72	44%	
Subs	£ 1,041.43	£ 1,219.80	£ 2,000.00	£ 780.20	39%	
Training	£ 30.00	£ -	£ 500.00	£ 500.00	100%	
Community Projects	£ 1,915.00	£ -	£ -	£ -		
Grants and donations	£ 5,315.00	£ 12,150.00	£ 15,000.00	£ 2,850.00	19%	
Grant (Youth Club)	£ 9,000.00	£ 10,000.00	£ 9,000.00	-£ 1,000.00	-11%	
Grant (Memorial Field)	£ 10,100.00	£ 16,700.00	£ 9,350.00	-£ 7,350.00	-79%	Additional grant
Trees (Memorial Field)	£ -	£ -	£ -	£ -		
Grant (Landmark Langport)	£ 17,500.00	£ -	£ 10,000.00	£ 10,000.00	100%	
Grant (Churches)	£ 1,750.00	£ 1,750.00	£ 2,000.00	£ 250.00	13%	
War memorial	£ -	£ -	£ 1,000.00	£ 1,000.00	100%	
Bus Shelter cleaning	£ -	£ -	£ 250.00	£ 250.00	100%	
VAT incurred on payments in :	£ 2,459.17	£ 1,290.87				
TOTAL PAYMENTS	£ 77,331.54	£ 60,068.30	£ 92,600.00	£ 32,531.70		
Excess of Receipts over Payments		£ 41,063.92				
plus balances b/fwd		£ 206,379.91				
Balances c/fwd	£ 206,379.91	£ 247,443.83	CASHBOOK TOTAL			

Huish Episcopi Parish Council

Clerk: Julie Ferguson. Tel: 07783 475200

E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Langport Town Council
Address of website, if available	https://langport.life/
Bank account details	(as appears on statements) 
Name of person(s) submitting the application	Morag Kelly
What is your position in the organisation?	Deputy Clerk
Contact address, including phone number & email address	Langport Town Hall, Bow Street, Langport TA10 9PR 01458 259700
Geographical area covered (delete as appropriate)	The main streets of Langport, Bow Street, North Street, Cheapside, Parrett Close.
Aims, objectives or activities of the organisation	To provide Festive lighting to support Langport Town Councils annual Festive Lights Display in the town
Do you target a specific age range? If so what is it?	ALL
Do you target disabled groups?	n/a
How much funding are you applying for?	£500
What is the funding to be used for?	To purchase replacement lights (due to a number were found to be faulty during the recent PAT testing)
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	The annual Festive Lights Display is a strategic investment in the economic vitality, community wellbeing and cultural heritage of Huish Episcopi and Langport. It enhances civic pride, fosters social cohesion and lifts community morale throughout the winter months, while preserving a longstanding tradition that brings together residents of Huish Episcopi and Langport, along with our valued visitors.
Do you currently receive funding from other sources and, if so, from where and how much?	Yes – outstanding 50% funded by LTC

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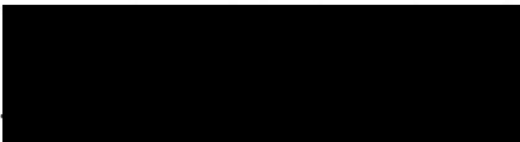
Are you applying to other funding organisations for support and, if yes, who are they?	No.
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Please return this form to Julie Ferguson - Parish Clerk (email)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	Please indicate to show that you have included it
A copy of your constitution	n/a
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	n/a
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	n/a
Last 3 Months of bank statements	Y

Successful applicants will be expected to provide a report at the Annual Parish Meeting in May each year.

Signature of applicant

Date21/10/25.....

Huish Episcopi Parish Council
 Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil,
 BA22 8QZ

Tel: 07783 475200

E-mail: clerk@huishepiscopiparishcouncil.org.uk

COMMUNITY GRANT APPLICATION FORM
ONE-OFF GRANT
 (of amounts of £1,000 or less)

Name of the organisation	Transition Langport (Film)
Address of website, if available	Not currently available
Bank account details	Transition Langport No 1 account
Name of person(s) submitting the application	Jane Fitzgerald
What is your position in the organisation?	Chair
Contact address, including phone number & email address	
Geographical area covered (delete as appropriate)	Parishes of Huish Episcopi and Langport, with surrounding parishes. Audience participation may also come from further afield.
Aims, objectives or activities of the organisation	Transition Langport exists to bring to our community an improved understanding of issues relating to climate change and other environmental concerns.
Do you target a specific age range? If so what is it?	All age groups are welcome, if screening is appropriate
Do you target disabled groups?	People of all abilities are welcome and the venue has good disabled access.
How much funding are you applying for?	£900 (£450 from HEPC and £450 from LTC)

What is the funding to be used for?	1. The purchase of projection and audio equipment for monthly screenings of environmental and community-based films. This equipment is currently borrowed from Somerset Film in Bridgwater. Owning the equipment will enable screenings to be more flexible and potentially reach a wider audience. 2. Payment of annual membership of Cinema for All. This is a charity which distributes films and provides advice to community cinema.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Transition Langport exists to help in creating a sustainable, healthy and happy community for Huish Episcopi, Langport and area. Transition Langport introduced an environmental film season during the winter months of 2024/2025 and found The Angel and its function room to offer a pleasant, accessible and suitable venue for intimate and informative monthly film evenings. To date it has successfully show 7 environmental/community films and attracted audiences of between 30 to 50 from surrounding areas. The film season aims to promote awareness of environmental and community issues. Films shown to date: Phosphates: Too much of a good thing Hello Bookstore Rave On For The Avon Fashion Reimagined Wilding Titfield Thunderbolt 6 inches of Soil Films planned for November and December 2025: Ocean The Old Oak

	Transition Langport is an unincorporated not-for-profit association run entirely by volunteers.
Do you currently receive funding from other sources and, if so, from where and how much?	Only through donations from those who attend screenings to cover the costs of hiring the films and the venue.
Are you applying to other funding organisations for support and, if yes, who are they?	Yes. Langport Town Council for 50% of the grant funding applied for.

Huish Episcopi Parish Council

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The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	Please indicate to show that you have included it
A copy of your constitution	Attached
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	Signed income and expenditure statements attached, signed by the Chair and Treasurer.
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	A steering group meets on a monthly basis to guide the direction of Transition Langport. Plans for next three years: • To work together to plan and source

	a programme of environmental and community films • To attract more volunteers to support the delivery of the programmes • To investigate converting to a Community Cinema in line with the local HELP plan for the community • To widen audience appeal, eg to children and young people – and other interest groups..
Last 3 Months of bank statements	Attached

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant

Jane Fitzgerald.....

Date5 November 2025.....