Huish Episcopi Parish Council

Clerk: Julie Ferguson

Tel: 07783 475200 **E-mail**: clerk@huishepiscopi-pc.gov.uk

Minutes of a Meeting of Huish Episcopi Parish Council held at Huish Episcopi Primary School on Monday 19th January 2026 at 19:00hrs.

Present: Councillors (Cllrs) – Robert Crumb, Julia Gadd (Chair), Arwyn Harris, Edward Keirle, Peter Porter, Jane Redfearn, Val Saunders (7).
In attendance: J Ferguson – Parish Clerk.

Cllr Gadd, Chair of HEPC asked for all present to stand and observe a 1 minute silence to reflect on the passing of Cllr Graham Lock towards the end of 2025. Cllr Graham Lock Obituary.

PUBLIC COMMENT (15 minutes) – 3 members of the public were present.
Subjects raised included:
Concerns regarding a potential future housing development requiring access via Lidwards Hill cul-de-sac.

OUTSIDE REPORTS FROM REPRESENTATIVES
Somerset Councillors (SCllrs) – Cllr Stanton and Wilkins were present (part-time)
A report had been circulated and Cllr Stanton provided a further verbal report:

- SC hopeful to balance budget, will require another capitalisation direction.
- Increase in children coming into care year on year, contributing to the financial burden.

19:18 - Meeting opened.

25/127 APOLOGIES FOR ABSENCE (LGA 1972 s85(1)).
Cllr Wood – Personal. Accepted
Cllr Horsgood – conflicting appointment. Accepted.

25/128 DECLARATIONS OF INTEREST. None.

25/129 MINUTES OF PREVIOUS MEETINGS
RESOLVED: To **APPROVE** the minutes of the parish council meeting held on 17 Nov 25.

25/130 CHAIRS REPORT

- JCC meeting merger preparation. Cllr Gadd reported on information that she had received from SC Electoral Services Manager who was responsible for guiding the PCs through the merger:
  - SC officer to recommend a single parish with no wards.
  - All personnel will be TUPEd across to the new council, should they wish to be. Each council should discuss with their respective staff in preparation to understand their preference.
  - Both HEPC & LTC cease to be on 31 March 27, interim Cllrs will be appointed & clerks shall ensure business continuation.
  - Legal team will look at assets and liabilities for both councils.
  - Structural Change Order is put in place.
- Further topics discussed at the JCC meeting included the creation of Working Parties (WP):
  - Governance will be the responsibility of the new council to adopt, therefore do not consider a Governance WP is necessary.
  - Finance WP is required to prepare the combined budget for 27-28.
  - Planning WP in case of any significant applications over the next year affecting the combined area.
  - Communication WP would be desirable to ensure enough residents stand for Council, ensuring the GPC is obtained, this being crucial for the many Community Groups and Charities requiring grant funding.

- Attended LCN meeting (online) Police officer spoke about personal fraud, very useful and information shall be circulated when received.
- Overgrown Hedge Somerton Road, trying to ascertain the owner of the land and will be contacted to request cutting back.

25/131 CLERK'S REPORT & CORRESPONDENCE

- LCN People Places and Things.
- New Defib purchased for Parrot Cycles.
- Somerset Care Services Directory ebook and physical copies received.
- JCC Minutes.
- Somerset Council Consultations.
- Langport & Huish Senior Citizens thank you message.

25/132 PLANNING – Decisions REPORT. None.

25/133 PLANNING – Applications.

a. 25/02856/REM. Land Adjoining Highfield Farm Windmill Lane Huish Episcopi TA10 9EP. Reserved Matters Application for appearance, landscaping and scale for the erection of three dwellings, pursuant to Outline Planning Permission 21/03754/OUT for residential development of three dwellings and a garage building for Highfield Farmhouse.
RESOLVED: To **SUPPORT** the application on condition that the build incorporate renewable energy solutions and the design is sympathetic to the neighbouring properties.

25/134 FINANCE – To **NOTE** November and December 25 receipts. **NOTED.**

Rec.	Payee	Particulars	Amount
1	UTB	Q3 Interest	£ 978.40
	TOTAL		**£ 978.40**

25/135 FINANCE – Payment Schedule.
RESOLVED: To **APPROVE** January 26 payment schedule

Huish Episcopi Parish Council January 26 Payment Schedule

Inv.	Payee	Particulars	Amount
1	Timeback Accounts	Inv. 7400	£ 6.00
2	Somerset Landscapes Ltd.	Ranger Dec25 Inv SLL36427	£ 546.48
3	Langport Town Council	Active Travel Cycleway 24-26 Inv 020	£ 2,000.00
4	J Ferguson	Reimburse Defibrillator	£ 1,134.00
5	J Gadd	Reimburse flowers	£ 24.00
	TOTAL		**£ 3,710.48**

25/136 FINANCE – Q3 Summary.
RESOLVED: To **APPROVE** Q3 Cashbook/Bank Reconciliation and **NOTE** Budget Summary (App.1).

25/137 FINANCE – Grant request from Huish Epsicopi Primary School (App.2).
RESOLVED: To **APPROVE** a grant request from Huish Episcopi Primary School for £2500.

25/138 FINANCE – Grant request from Langport Runners (App.3).
RESOLVED: To **APPROVE** a grant request from Langport Runners for £400.

25/139 FINANCE – Grant request from SBA CIC (App.4).

RESOLVED: To **NOT APPROVE** a grant request from SBA CIC for £15,000 with and invitation to re-apply in at least 6 months time with evidence of how successful the project is doing with the current funding level.

25/140 FINANCE – Grant request from Yeovil Town Council (App.5).
RESOLVED: To **APPROVE** a grant request from Yeovil Town Council for £1000.

25/141 FINANCE – 26-27 Budget.
RESOLVED: To **APPROVE** the 26-27 Budget (App.6). (Against: Cllrs Keirle & Porter).

25/142 FINANCE – 26-27 Precept.
RESOLVED: To **APPROVE** the 26-27 Precept request of £120,450. (Against: Cllrs Keirle & Porter).

25/143 JCC Committee recommendations to HEPC and LTC:

a. **RESOLVED:** To **APPROVE** membership of JCC WP's:
   i. Finance – Cllrs Harris, Gadd & Clerk.
   ii. Planning – Cllrs Wood, Redfearn.
   iii. Communications – Cllrs Keirle, Gadd.
   iv. Governance – It was agreed that this was not required.

b. **RESOLVED:** To **APPROVE** introducing dog control measures on Cocklemoor, between 1st April and 30th September each year, dogs are requested to be kept on leads.

25/144 REPORTS – To receive any reports:

a. Committees or Working Parties.
   Cllr Saunders – E&AWP, slow progress, website upload trial on Langport.life progressing. Each month a PDF will be downloadable for the noticeboards. Will need to be transferred across to the new website for the merged council.
   Cllr Keirle – Purchase of the Glebe Land ongoing and is actively chasing the Diocese.

b. Parish Councillors.
   Cllr Gadd – Parking Consultant meeting discussed options presented in LTC report, awaiting consultants report and recommendations. Westover emerging as the preferred option.
   Cllr Harris – Community Action Plan updated and will be circulated. Transport hub meeting, detailed design for public presentation with a drop in session planned.
   Cllr Redfearn – path at St Marys Park gravelled by lengthsman, War Memorial grass returfed. Planning on meeting for the head.
   Cllr Porter – Memorial Field changing rooms Planning Enforcement Officer visited, working with SC planning to draw up acceptable plans. Need to apply for S106 funds.

c. Allotments.
   A plot had become available and the next person on the waiting list had been notified.

25/145 ITEMS FOR THE NEXT AGENDA

- Update on the S106 fund and potential drawdowns

25/146 DATE OF THE NEXT MEETING – Monday 16 Feb 2026 at 7.00pm, Huish Epsicopi Primary School, Langport, TA10 9RW. All agenda items to be notified to the clerk by Fri 6 Feb 2026.

21:00 – Meeting closed

APPENDIX 1

HUISH EPISCOPI PARISH COUNCIL Q3 BUDGET SUMMARY

Receipts and Payments Summary for the year ending 31st March 2026

	Last Year	This Year	This Year	This Year	This Year
RECEIPTS	**2024/25**	**2025/26**	**Allocated budget**	**Budget remain (£)**	**Budget remain (%)**
Precept	£ 88,200.00	£ 92,600.00			
Deposit Interest	£ 5,535.61	£ 3,371.24	£ 3,000.00		
Allotment Rent	£ 1,664.00	£ 216.00	£ 1,728.00		
FBTA/Wayleave/Academy	£ 3,731.69	£ 1,548.96	£ 3,360.00		
VAT refund	£ -	£ 2,283.17			
Other receipts	£ 860.77	£ 4,236.41			
Donations	£ -	£ -	£ -		
TOTAL RECEIPTS	**£ 99,992.07**	£ 104,255.78	**£ 8,088.00**		
PAYMENTS					
Emoluments	£ 12,633.80	£ 11,562.78	£ 12,500.00	£ 937.22	7%
Admin Expenses	£ 3,272.39	£ 3,489.91	£ 3,000.00	-£ 489.91	-16%
Audit	£ 465.00	£ 475.00	£ 500.00	£ 25.00	5%
Parish maint	£ 652.45	£ -	£ 10,000.00	£ 10,000.00	100%
Allotments	£ 1,628.93	£ 143.94	£ 1,500.00	£ 1,356.06	90%
Ranger	£ 7,700.00	£ 9,269.50	£ 14,000.00	£ 4,730.50	34%
Insurance	£ 758.09	£ 867.71	£ 1,000.00	£ 132.29	13%
Car park	£ 1,110.28	£ 1,110.28	£ 1,000.00	-£ 110.28	-11%
Subs	£ 1,041.43	£ 1,219.80	£ 2,000.00	£ 780.20	39%
Training	£ 30.00	£ -	£ 500.00	£ 500.00	100%
Community Projects	*£ 1,915.00*	£ -	£ -	£ -	
Grants and donations	£ 5,315.00	£ 16,490.00	£ 15,000.00	-£ 1,490.00	-10%
Grant (Youth Club)	£ 9,000.00	£ 10,000.00	£ 9,000.00	-£ 1,000.00	-11%
Grant (Memorial Field)	£ 10,100.00	£ 16,700.00	£ 9,350.00	-£ 7,350.00	-79%
Trees (Memorial Field)	£ -	£ -	£ -	£ -	
Grant (Landmark Langport)	£ 17,500.00	£ 10,000.00	£ 10,000.00	£ -	0%
Grant (Churches)	£ 1,750.00	£ 1,750.00	£ 2,000.00	£ 250.00	13%
War memorial	£ -	£ -	£ 1,000.00	£ 1,000.00	100%
Bus Shelter cleaning	£ -	£ -	£ 250.00	£ 250.00	100%
VAT incurred on payments in	£ 2,459.17	£ 2,105.36			
TOTAL PAYMENTS	**£ 77,331.54**	**£ 85,184.28**	**£ 92,600.00**	**£ 7,415.72**	
Excess of Receipts over Payments		£ 19,071.50			
plus balances b/fwd		£ 206,379.91			
Balances c/fwd	£206,379.91	£ 225,451.41	**CASHBOOK TOTAL**		
RECONCILIATION					
31-Dec-25					
Unity Trust Instant Access		**£ 168,875.56**			
Unity Trust Current Account		**£ 4,126.97**			
Nationwide Business Saver		**£ 52,448.88**			
Total balances at bank	-	£ 225,451.41	**BANK TOTAL FROM STATEMENTS**		

APPENDIX 2

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Huish Episcopi Primary School
Address of website, if available	office@heps.ppat365.org
Bank account details	*See statements*
Name of person(s) submitting the application	Jenny Chadbourne
What is your position in the organisation?	Headteacher
Contact address, including phone number & email address	Huish Episcopi Primary School North Street Langport Somerset TA10 9RW
Geographical area covered (delete as appropriate)	Langport and Huish Episcopi
Aims, objectives or activities of the organisation	Education
Do you target a specific age range? If so what is it?	4 – 11 year olds
Do you target disabled groups?	Not specifically
How much funding are you applying for?	£2500
What is the funding to be used for?	Playground equipment for 4 – 6 year old playground
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	Investing in new climbing equipment will deliver clear and lasting benefits to both pupils and the wider community. The equipment will promote daily physical activity, helping children develop strength, coordination and lifelong healthy habits—directly supporting local health and wellbeing priorities. Climbing play also strengthens children's confidence and problem-solving skills contributing to improved learning and emotional development. The equipment will be fully age-appropriate and built to high safety standards, offering a safe, reliable play environment for many years with minimal maintenance.

Huish Episcopi Parish Council

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	The improved facilities will also make the school more attractive to new families, helping to sustain strong pupil numbers and maintain single form-entry classes. This stability benefits the entire community by preserving high-quality education, reducing class-size pressures, and ensuring continued access to local school places. This single investment will benefit multiple generations of children.
Do you currently receive funding from other sources and, if so, from where and how much?	The school has already demonstrated strong commitment to this project through fundraising within our school community. Families, pupils and staff have contributed through bake sales, school discos, and other events, and we have also secured additional support from ABP in the form of a summer fete. These collective efforts show the strength of local backing and our willingness to invest in high-quality play provision. Council funding would allow us to build on this momentum and help us to complete the project.
Are you applying to other funding organisations for support and, if yes, who are they?	Not at present for this project. We have reached out to Langport Town Council and ABP for previous support on other projects.

Please return this form to Julie Ferguson - Parish Clerk (email)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	Yes
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the 2organization who have been appointed to act as auditors	At Trust Level
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	Yes
Last 3 Months of bank statements	Yes

Successful applicants will be expected to provide a report at the Annual Parish Meeting in May each year.

APPENDIX 3

Huish Episcopi Parish Council

Clerk: Julie Ferguson **Tel:** 07783 475200
E-mail: clerk@huishepiscopiparishcouncil.org.uk

COMMUNITY GRANT APPLICATION FORM

ONE-OFF GRANT

(of amounts of £1,000 or less)

Name of the organisation	Langport Runners
Address of website, if available	www.langportrunners.co.uk
Bank account details	*(as appears on statements)* [redacted] Account name: Langport Runners
Name of person(s) submitting the application	Andy Hillman
What is your position in the organisation?	Co-Organiser, Portcullis 10k
Contact address, including phone number & email address	[redacted] Email: newsletter@langportrunners.co.uk
Geographical area covered (delete as appropriate)	Langport area
Aims, objectives or activities of the organisation	To encourage local people to join Langport Runners and to promote running in the local area.
Do you target a specific age range? If so what is it?	All ages
Do you target disabled groups?	No
How much funding are you applying for?	£400
What is the funding to be used for?	Costs of the Portcullis Trail 10k running race on 17th May 2026 – **please see attached Budget for the event.**
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	The event will help to promote Langport Runners as an organisation which encourages local people to join and enjoy considerable health and social benefits. Our recent Couch-to-5k initiative has resulted in a number of new members joining from the local community. The event itself will bring a number of runners and supporters into the town on the day.

Huish Episcopi Parish Council

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Do you currently receive funding from other sources and, if so, from where and how much?	No
Are you applying to other funding organisations for support and, if yes, who are they?	We will be applying to Langport Parish Council for £150 towards costs. This is the amount that Langport provided for the 2024 and 2025 running of the Portcullis 10k.

Please return this form to Julie Ferguson - Parish Clerk email or post (details above)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	
Last 3 Months of bank statements	

Successful applicants will be required to sign a Service Level Agreement with Huish Episcopi Parish Council.

Please refer to the Council's Community Grant Funding Policy for full details of our terms and conditions.

Signature of applicant [redacted] .....

Date 18-12-25 .....

PORTCULLIS 10K VIABILITY 2026 **18/12/25**

INCOME	**Actual 2025**	**Budget 2026**
Entries Card	£2,510	£2,500
Entries Cash on day	£88	£0
Entries Bank Transfer	£62	£0
Huish PC	£400	£0
Langport PC	£150	£0
Sponsorship	£100	£0
Total	**£3,310**	**£2,500**
COSTS		
Medals	£705	£740
Timing App	£97	£102
Webscorer fees	£87	£92
Card Transaction fees	£64	£67
Ridgway Hall	£240	£100
Trophies	£102	£107
Numbers	£58	£61
Med cover	£350	£368
Portaloos	£326	£342
Flyers/banners	£57	£60
Postage	£5	£20
TRA fees	£38	£40
Website	£130	£136
Gifts	£12	£20
Other/Contingency	£86	£100
Total	**£2,117**	**£2,355**
SURPLUS/(DEFICIT)	**£1,193**	**£145**

APPENDIX 4

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	SBA CIC
Address of website, if available	www.sbacommunities.org www.theangelcafelangport.co.uk
Bank account details	*SBA Worldwide CIC* [redacted]
Name of person(s) submitting the application	Patricia Marks and Aisha Elliott
What is your position in the organisation?	CEO and Employment and Training Partnership Lead
Contact address, including phone number & email address	Great Bow Wharf, Bow Street, Langport, TA10 9PN 01458 254331 Patricia@sbacic.org Aisha@sbacic.org
Geographical area covered (delete as appropriate)	Huish Episcopi and Langport
Aims, objectives or activities of the organisation	SBA CIC is a not-for-profit Community Interest Company established in 2010. We reinvest any surpluses into developing and delivering projects that support local people, including skills development, employment support, and community enterprise. We currently operate The Angel Community Café and Hospitality Training School, providing inclusive, preventative support for residents through workshops, training, and wellbeing activities.
Do you target a specific age range? If so what is it?	All ages, with tailored activities for young people (16–24), working-age adults, and older residents.
Do you target disabled groups?	Yes – we support individuals with physical, learning, and mental health conditions through accessible, community-based groups and programmes.
How much funding are you applying for?	£15000
What is the funding to be used for?	To extend the Community Connector role at The Angel Community Café from part-time (20 hours) to full-time (37.5 hours).

	The Connector provides daily, on-demand support, signposting, and outreach, and coordinates referrals from local GPs, Village Agents, and carers' groups. The role enables employment hubs, digital inclusion, and wellbeing activities for residents in Huish Episcopi and Langport. Funding will cover salary and on-costs, volunteer coordination, and small outreach expenses.
Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	This funding will directly benefit Huish Episcopi residents by increasing access to local, preventative community support five days a week. It will reduce isolation among older people, support carers, unemployed residents, and families, and enhance wellbeing through tailored workshops and events. The Connector acts as the first point of contact for local residents in need of support, helping them navigate services, access early intervention, and engage in local opportunities. By doubling capacity, the café can host more activities such as job clubs, benefit support, digital skills, and community meals, ensuring no one is turned away due to financial barriers.
Do you currently receive funding from other sources and, if so, from where and how much?	Yes, through the Accelerated Reform Fund, of which £23,000 has been allocated for 20 hours per week of the Connector role.
Are you applying to other funding organisations for support and, if yes, who are they?	Yes, a separate application has been made to Langport Town Council for £7,500 towards the same initiative.

Please return this form to Julie Ferguson - Parish Clerk (email)

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200

E-mail: clerk@huishepiscopi-pc.gov.uk

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	Yes

A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	Yes
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	Yes
Last 3 Months of bank statements	Due to the confidential nature of our banking transactions and our GDPR obligations to protect client and staff data, we are unable to share full bank statements. However, we can share a financial summary, which confirms the organisation's stability on request.

Successful applicants will be expected to provide a report at the Annual Parish Meeting in May each year.

Signature of applicant 

……

Date 05/11/25

APPENDIX 5

Huish Episcopi Parish Council

Clerk: Julie Ferguson. **Tel:** 07783 475200
E-mail: clerk@huishepiscopi-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM

Name of the organisation	Yeovil Town Council
Address of website, if available	www.yeovil.gov.uk
Bank account details	*(as appears on statements)* [redacted]
Name of person(s) submitting the application	Amanda Card
What is your position in the organisation?	Chief Executive/Town Clerk
Contact address, including phone number & email address	Town House 19 Union Street YEOVIL BA20 1PQ 01935 382424 town.clerk@yeovil.gov.uk
Geographical area covered (delete as appropriate)	Parish of Yeovil Town South Somerset for this application
Aims, objectives or activities of the organisation	• Represent the local community's interests and give residents a voice in local decision-making. • Improve quality of life for all residents by maintaining and enhancing local amenities and services. • Promote community wellbeing, pride, and cohesion through events, projects, and partnerships. • Encourage sustainable development that balances housing, business, and environmental needs. • Support the local economy and foster an attractive, vibrant town centre.
Do you target a specific age range? If so what is it?	Fully inclusive
Do you target disabled groups?	Fully inclusive
How much funding are you applying for?	£5,000 (however any amount would be appreciated)
What is the funding to be used for?	The Octagon Theatre Project

Huish Episcopi Parish Council

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E-mail: clerk@huishepiscopi-pc.gov.uk

Please clearly state how the funding you are applying for will benefit residents of Huish Episcopi?	The Octagon Theatre is the largest and principal theatre venue in Somerset having opened in 1974 (then known as The Johnson Hall). Millions of people have been entertained in the theatre and each year we present a diverse range of artists and events, from big name comedians, classical music and opera to rock and folk music, the very best in variety as well as superb plays and ballets, and not forgetting our yearly blockbuster pantomime. The Octagon Theatre plays a significant role in the life of the community, home to a thriving amateur scene, whereby local community groups have become a hub for participation in the creative arts. Prior to closure, around 125,000 people purchased a ticket for an event at the Octagon Theatre each year, attracting audiences from across the South West and beyond. The Octagon Theatre has been regularly achieving an average of 83% capacity throughout the years with upwards of 250 performances staged annually, significantly above the industry average of 50-60% capacity. In addition, thousands of people take part each month in one of our weekly classes as part of our Octagon Academy participatory programme. Upon reopening The Octagon Theatre will be owned, managed and funded by Yeovil Town Council as part of our Culture Directorate that also includes Westlands Entertainment Venue and the South Somerset Heritage Collection. The Octagon Theatre will be developed, refurbished and renewed to secure the theatre for future generations. • The auditorium will be refurbished with new seating, carpets and some adjustments to layout whilst maintaining our excellent leg room, comfort, sightlines and intimacy. • A Participatory Studio which will become the new home for our popular Octagon Academy and be the perfect place for classes in dance, music, drama, theatre and creative art. A home for our popular choirs, dance and theatre groups, and arts and craft workshops. • A greatly improved Cafe Bar area offering food and drink throughout the day for the public and patrons to enjoy and relax. The new entrance to the theatre will create a

	better first impression and welcome to the theatre. • Improved front of house and customer facilities with a large increase in toilet provision with toilets on each level, more accessible toilets and a Changing Places facility for those with additional needs. Accessibility is improved throughout the venue, both front of house and backstage with accessible toilets and showers backstage, and lift access throughout the venue. • Improvements to the stage house and backstage area will significantly improve the technical aspects of our productions. Raising the roof will enable us to fly cloths out and a backstage crossover will support the ambitions of our programme and our talented local community groups. • Enhancements may go unnoticed but will ensure "the show must go on" making the necessary improvements to secure the future of the Octagon for future generations. This work creates a more sustainable venue, reduces our carbon footprint, ensures staff and guest facilities are up to date and guest enjoyment is uninterrupted. The Octagon's audience base and reach expands across the South West, with the majority of patrons attending within a 20-mile radius. The postcode analysis shows a wide catchment and an audience who are willing to travel, with many bookers travelling a distance of over an hour to attend performances at the Octagon and Westlands. We foresee this increasing with the redevelopment as the Octagon becomes a hub for arts and culture in the South West, and increases its ability to receive world-class touring shows and artists. We have always enjoyed strong support from audiences in the Parish of Ilminster. In the financial year 2019-20 1,775 tickets were purchased by customers who live in the Parish of Ilminster. Within Ilminster: • There are currently 14 families who are part of our Accessible Ticket Scheme • 152 Participants taking part in regular (weekly) classes and activities.

Huish Episcopi Parish Council

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	• Neroche Primary School, Wadham School and Holyrood Academy are taking part in our Creative Learning & Education programme. A developed Octagon Theatre will significantly improve access and support development of our programme. We would therefore anticipate increased use of the theatre and for the project to benefit residents in terms of health and wellbeing while supporting the local economy in creation of jobs, supporting local companies. We passionately believe that everyone should have access to the arts and that they have the ability to transform people's lives.
Do you currently receive funding from other sources and, if so, from where and how much?	• Department for Culture Media and Sport (DCMS) - £10m • Parish of Yeovil Without - £70,000 • Brympton Parish Council - £25,000 • East Chinnock Parish Council - £500 • "Anonymous" Trust - £100,000
Are you applying to other funding organisations for support and, if yes, who are they?	We have written to many Parish and Town Councils in Somerset. We are applying (using grant applications) to Ilminster Town Council and Langport Town Council

Please return this form to Julie Ferguson - Parish Clerk (email)

The following documents must be included with your application form. Scanned or electronic copies are acceptable. Incomplete submissions will be returned for completion.

Document	***Please indicate to show that you have included it***
A copy of your constitution	Yes
A copy of your certified audited accounts for the last two years. In the case of smaller organisations, income and expenditure statements for the last two years certified by a qualified accountant may be submitted instead. Where such statements have not been certified, they must be signed by two persons from within the organisation who have been appointed to act as auditors	Yes
A business plan or something similar that sets out what activities you have planned over the next three years and how they will be funded	We can let you have a copy of our budget for 26/27

Huish Episcopi Parish Council

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	which shows in detail the core activities of the Council
Last 3 Months of bank statements	Yes

Successful applicants will be expected to provide a report at the Annual Parish Meeting in May each year.

Signature of applicant 

Date 23rd December 2025

APPENDIX 6

HUISH EPISCOPI PARISH COUNCIL - BUDGET 2026-27

	This Year	This Year	This Year	This Year	This Year	Next Year
RECEIPTS	**2025/26**	**2025/26**	**2025/26**	**Remain'g predctd**	**EOY Total**	**2026/27**
	From cashbook	**Budget**	**Budget remain'g**	**income/ spend**	**Rec & Pay**	**BUDGET**
Precept	£ 92,600.00		-£ 92,600.00	£ -	£ 92,600.00	
Deposit Interest	£ 3,371.24	£ 3,000.00	-£ 371.24	£ 950.00	£ 4,321.24	£ 3,000.00
Allotment Rent	£ 216.00	£ 1,728.00	£ 1,512.00	£ -	£ 216.00	£ 1,728.00
FBTA/Wayleave	£ 1,548.96	£ 3,360.00	£ 1,811.04	£ -	£ 1,548.96	£ 3,360.00
VAT refund	£ 2,283.17		-£ 2,283.17	£ -	£ 2,283.17	£ 2,200.00
Other receipts	£ 4,236.41		-£ 4,236.41	£ -	£ 4,236.41	
Donations	£ -		£ -	£ -	£ -	
TOTAL RECEIPTS	**£ 104,255.78**	**£ 8,088.00**	**-£ 96,167.78**	**£ 950.00**	**£105,205.78**	**£ 10,288.00**
PAYMENTS						
Salaries	£ 11,562.78	£ 12,500.00	£ 937.22	£ 4,383.00	£ 15,945.78	£ 16,500.00
Admin expenses	£ 3,489.91	£ 3,000.00	-£ 489.91	£ 450.00	£ 3,939.91	£ 4,500.00
Chairmans Allowance (NEW)						£ 100.00
Audit	£ 475.00	£ 500.00	£ 25.00	£ -	£ 475.00	£ 600.00
Parish Maintenance	£ -	£ 10,000.00	£ 10,000.00	£ -	£ -	£ 10,000.00
Allotments	£ 143.94	£ 1,500.00	£ 1,356.06	£ -	£ 143.94	£ 1,500.00
Ranger	£ 9,269.50	£ 14,000.00	£ 4,730.50	£ 3,414.00	£ 12,683.50	£ 14,000.00
Insurance	£ 867.71	£ 1,000.00	£ 132.29	£ -	£ 867.71	£ 1,000.00
Car park	£ 1,110.28	£ 1,000.00	-£ 110.28	£ -	£ 1,110.28	£ 1,000.00
Subscriptions	£ 1,219.80	£ 2,000.00	£ 780.20	£ -	£ 1,219.80	£ 2,000.00
Training	£ -	£ 500.00	£ 500.00	£ 100.00	£ 100.00	£ 500.00
Grants & donations	£ 16,490.00	£ 15,000.00	-£ 1,490.00	£ 22,900.00	£ 39,390.00	£ 15,000.00
Youth Club Grant	£ 10,000.00	£ 9,000.00	-£ 1,000.00	£ -	£ 10,000.00	£ 12,500.00
Memorial Field Grant	£ 16,700.00	£ 9,350.00	-£ 7,350.00	£ -	£ 16,700.00	£ 15,000.00
Landmark Langport Grant	£ 10,000.00	£ 10,000.00	£ -	£ -	£ 10,000.00	£ 10,000.00
H-c-L PCC Grant	£ 1,750.00	£ 2,000.00	£ 250.00	£ -	£ 1,750.00	£ 2,000.00
War memorial	£ -	£ 1,000.00	£ 1,000.00	£ -	£ -	£ 1,000.00
Bus shelter cleaning	£ -	£ 250.00	£ 250.00	£ -	£ -	£ 250.00
LTC						£ 5,000.00
HEPC & LTC Merger	£ -	£ -	£ -	£ -	£ -	£ 8,000.00
VAT incurred on payments in year	£ 2,105.36					
TOTAL PAYMENTS	**£ 85,184.28**	**£ 92,600.00**	**£ 7,415.72**	**£ 31,247.00**	**£ 114,325.92**	**£ 120,450.00**

Projects with Earmarked Reserves

£206,379.91 Brought fwd

TOTALS	**Total at 31/3/2025**	**Budget additions FY2025-26**	**Xfer to cashbook**	**Projected Total Reserves at 31/3/2026**	**Notes**
projects with ring fenced reserves:					
Village Hall	£50,000.00	£0.00	£ -	£50,000.00	
Youth Facilities	£10,000.00	£0.00	£ -	£10,000.00	
Parish Trees (NEW)	£2,500.00	£0.00	£ -	£2,500.00	
Election	£10,500.00	£0.00	£ -	£10,500.00	
CIL	£7,912.00	£0.00	£ -	£7,912.00	
Cycleway	£1,490.00	£0.00	£ -	£1,490.00	
War Memorial	£1,500.00	£1,000.00	£ -	£2,500.00	REMAINDER from BL @ EoY
Landmark Langport	£10,000.00	£0.00	£ -	£10,000.00	REMAINDER from BL @ EoY
Community projects	£57,575.00	£0.00	£ -	£57,575.00	REMAINDER from BL @ EoY
Admin - 12 mths running costs	£54,902.91	£0.00	£ -	£34,777.00	
TOTAL RESERVES	**£206,379.91**	**£1,000.00**		**£187,254.00**	

Projected Total Reserves = £206,379(B/F) + £92,600 (Precept)+ £12,600(Receipts)- £124,325 (Total Spend) = £187254